



ALABAMA DEPARTMENT OF FINANCE
 REAL PROPERTY MANAGEMENT
 Division of Construction Management

www.dcm.alabama.gov, 334-242-4082, inspections@realproperty.alabama.gov

Revised August 2020

Department Use Only
Invoice # _____
Date Paid _____
Confirmation # _____

PERMIT FEE & PERMIT RE-INSPECTION FEE CALCULATON WORKSHEET

DCM (BC) # _____	Date _____
Project Name; Owner/Architect/Engineer Project # & Phase/Package # _____	
Owner Entity Name _____	
Architect/Engineer Firm Name _____	
Contractor Company Name _____	
Awarded Contract Sum _____	
Select <u>ONE</u> of the following:	Basic Permit Fee Permit Re-Inspection Fee
Email address(es) for Payment Receipt: _____	

BASIC PERMIT FEE CALCULATION:

Awarded Contract Sum is less than \$1,000 N/A

Awarded Contract Sum is \$1,001 - \$50,000

Contract Sum less \$1,000= _____ /1,000 x \$5.00= _____ +\$15.00= _____

Awarded Contract Sum is \$50,001 - \$100,000

Contract Sum less \$50,000= _____ /1,000 x \$4.00= _____ +\$260.00= _____

Awarded Contract Sum is \$100,001 - \$500,000

Contract Sum less \$100,000= _____ /1,000 x \$3.00= _____ +\$460.00= _____

Awarded Contract Sum is \$500,001 and up

Contract Sum less \$500,000= _____ /1,000 x \$2.00= _____ +\$1,660.00= _____

PERMIT RE-INSPECTION FEE:

Flat fee of \$1,500.00 per occurrence

TOTAL DUE: _____

Basic Permit Fee: Covers all required inspections by the DCM Inspector during construction. This fee is due when a construction contract or self-performance letter is received by DCM and must be paid before the required Pre-Construction Conference is scheduled with the DCM Inspector.

Permit Re-Inspection Fee: May be charged if (A) the contractor has not completed the work required for the particular inspection as detailed in DCM Form B-8: Pre-Construction Conference Checklist, or (B) the inspection is canceled or rescheduled without the required minimum 48 hours notice to all parties.

Make check payable to: "Finance - Construction Management," include the DCM (BC) Project # on the check and attach the fee worksheet. Mail payment to: Finance - Construction Management, P.O. Box 301150, Montgomery, AL 36130-1150.

State agency inter-fund transfer and payments using Public School and College Authority (PSCA) funds: contact Jennie Jones at 334-242-4808 or jennie.jones@realproperty.alabama.gov.

Fees may be paid online at www.dcm.alabama.gov (in which case a completed fee worksheet is not required).

The Basic Permit Fee is subject to the Final Reconciliation of Fees at the close of construction.