

# Transmittal of Alabama Vendor Disclosure Statement

Transmittal is required in order for DCM to correctly match-up hardcopy of Disclosure Statement to electronic Agreements and Contracts. Mail or deliver transmittal with one hardcopy completed original wet-signed and notarized Disclosure Statement to:

Alabama Division of Construction Management  
770 Washington Avenue, Suite 444, Montgomery, AL 36104 • P.O. Box 301150, Montgomery, AL 36130

DCM (BC) #: \_\_\_\_\_

PSCA #: \_\_\_\_\_

*DCM # is assigned upon DCM's receipt of first submittal for the project; enter TBD if unknown.*

*PSCA # must be entered for all PSCA-funded projects.*

Owner Entity Name and Address:  Phone #: _____ Email: _____	Lead Design Professional (LDP) Firm Name and Address:  Phone #: _____ Email: _____
Construction Contractor (when applicable) Company Name and Address:  Phone #: _____ Email: _____	

**PROJECT NAME** (include LDP & Owner project #s, Phase/Bid Pkg #s, & the names of each school in a project; "various schools" is not acceptable.):

**DOCUMENT SUBMITTED:** Alabama Vendor Disclosure Statement (one hardcopy completed original wet-signed and notarized) for an:  
e-O/A Agreement Or e-Construction Contract  
The O/A Agreement or Construction Contract was submitted/will be submitted electronically through a link provided on DCM's website. If the O/A Agreement or Construction Contract has already been submitted electronically for review, the DocuSign Envelope ID # is \_\_\_\_\_ (the Envelope ID# is found at the top left of each page in the DocuSign environment).

**SUBMITTED BY:**  
\_\_\_\_\_  
Firm or Company Name  
\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Printed Name and Title

Note: A DCM Form B-1A transmittal with one hardcopy completed original wet-signed and notarized Alabama Vendor Disclosure Statement is only applicable to otherwise electronically submitted O/A Agreements and Construction Contracts.

The Disclosure Statement is required by Section 41-16-82 of the Code of Alabama and must be received as a hardcopy original wet-signed notarized document. Per current state law, DCM cannot accept an e-signed Disclosure Statement.

The Alabama Vendor Disclosure Statement form is available from [www.alabamaag.gov/forms](http://www.alabamaag.gov/forms).