

Counties - YOUR business service, please circle. Return this form with all other documents.

Alabama Counties

| | | |
|-------------------------|--------------------------|--------------------------|
| <u>Autauga County</u> | <u>Dallas County</u> | <u>Marengo County</u> |
| <u>Baldwin County</u> | <u>DeKalb County</u> | <u>Marion County</u> |
| <u>Barbour County</u> | <u>Elmore County</u> | <u>Marshall County</u> |
| <u>Bibb County</u> | <u>Escambia County</u> | <u>Mobile County</u> |
| <u>Blount County</u> | <u>Etowah County</u> | <u>Monroe County</u> |
| <u>Bullock County</u> | <u>Fayette County</u> | <u>Montgomery County</u> |
| <u>Butler County</u> | <u>Franklin County</u> | <u>Morgan County</u> |
| <u>Calhoun County</u> | <u>Geneva County</u> | <u>Perry County</u> |
| <u>Chambers County</u> | <u>Greene County</u> | <u>Pickens County</u> |
| <u>Cherokee County</u> | <u>Hale County</u> | <u>Pike County</u> |
| <u>Chilton County</u> | <u>Henry County</u> | <u>Randolph County</u> |
| <u>Choctaw County</u> | <u>Houston County</u> | <u>Russell County</u> |
| <u>Clarke County</u> | <u>Jackson County</u> | <u>Shelby County</u> |
| <u>Clay County</u> | <u>Jefferson County</u> | <u>St. Clair County</u> |
| <u>Cleburne County</u> | <u>Lamar County</u> | <u>Sumter County</u> |
| <u>Coffee County</u> | <u>Lauderdale County</u> | <u>Talladega County</u> |
| <u>Colbert County</u> | <u>Lawrence County</u> | <u>Tallapoosa County</u> |
| <u>Conecuh County</u> | <u>Lee County</u> | <u>Tuscaloosa County</u> |
| <u>Coosa County</u> | <u>Limestone County</u> | <u>Walker County</u> |
| <u>Covington County</u> | <u>Lowndes County</u> | <u>Washington County</u> |
| <u>Crenshaw County</u> | <u>Macon County</u> | <u>Wilcox County</u> |
| <u>Cullman County</u> | <u>Madison County</u> | <u>Winston County</u> |
| <u>Dale County</u> | | |

RE: Alabama Home Inspectors Registration Program

We are happy to provide you an application and information on **THE ALABAMA HOME INSPECTORS REGISTRATION ACT (2002-517)**. As you are probably already aware, you cannot enforce your contracts as an EIFS inspector unless you have complied with the Act's provisions. It is also a Class A misdemeanor to undertake the business of EIFS inspection without being licensed under this new Act.

Basic information and registration requirements are included in this registration packet listed on the following pages. However, if you have further questions or would like a copy of the Act, please call the Home Inspectors Registration Section at 334-242-4802.

Division of Construction Management

APPLICATION DOCUMENTATION REQUIRED

CERTIFICATES ARE NO LONGER ISSUED WITH RENEWAL APPLICATIONS

You will remain as a certified/registered EIFS inspector, who is duly licensed and registered to practice as an EIFS inspector providing your license remains unrevoked, unsuspended and unexpired.

EIFS Renewal Requirements

Application – Must be notarized. **EMAIL ADDRESS PLEASE PROVIDE**. See application.

Qualifications – See application

Registration Fee – \$300.00 payable to **Division of Construction Management** with cashier's check, bank check or commercial money order. Credit cards, cash, personal, and/or company checks **are not accepted**.

Alabama Counties – Business Services (**see form included with application**)

Please allow 1-2 weeks processing time for completed applications

Please mail completed application to:

**ATTENTION:
Department of Finance / Division of Construction Management
HOME/EIFS INSPECTORS REGISTRATION DIVISION
P. O. BOX 301150
MONTGOMERY, AL 36130-3054**

Renewal

License must be renewed before **December 31st** the annual renewal fee is \$300.00.

IT IS MANDATORY TO RENEW YOUR LICENSE EACH YEAR



EIFS INSPECTOR APPLICATION

| | | | | |
|---|--|--------------------------------------|------------------------------------|--------------------------------------|
| Initial Application <input type="checkbox"/> | Renewal Application <input type="checkbox"/> | <i>For Office Use Only</i> | Date Received | Date Issued |
| Applicant Name <i>(Please Type or Print in Dark)</i> | | | EIFS Inspector License # | |
| | | | <i>For Office Use Only</i> | |
| Street Address or P. O. Box | | | Apartment # | |
| | | | | |
| City | State | Zip Code | Home Telephone # | |
| Email Address: | | | | |
| Social Security No. | | | Employer I.D. No | |
| Business Name | | | | |
| Street Address or P. O. Box | | | Suite # | |
| | | | | |
| City | State | Zip Code | Business Telephone # | |
| Please check which applies to you: | | | | |
| <input type="checkbox"/> Individual Proprietorship | <input type="checkbox"/> L. L. C. | <input type="checkbox"/> Partnership | <input type="checkbox"/> Franchise | <input type="checkbox"/> Corporation |
| If you checked above that the business is a partnership, you must list the name and address of each partner below or If you checked above that the business is a corporation, L.L.C., or franchise, you must list the names and address of the corporate officers and the statutory agent for service. (Please place a check mark [✓] by the statutory agent.) | | | | |
| 1. | | 3. | | |
| | | | | |
| 2. | | 4. | | |
| | | | | |

QUALIFICATIONS:

To qualify as an EIFS inspector you must demonstrate evidence of licensure as an EIFS inspector by the Exterior Design Institute or the Association of the Wall and Ceiling Industry.

Are you so licensed? Yes No

∫ PLEASE SUBMIT A COPY OF A CURRENT CERTIFICATE OR LICENSE AS PROOF OF QUALIFICATIONS.

OATH -- (Act.2002-517 requires that the applicant submit application under oath.)

I, _____, solemnly swear or affirm that I have read the forgoing questions and have personally answered the same fully and honestly and the answers to said questions are true to my knowledge.

_____ **Applicant's Signature**

(Seal)

Sworn and subscribed to before me this _____ day of _____, _____

Notary Public
My Commission Expires: _____

This application should be mailed, along with proof of qualifications and your registration fee of \$300.00 to:

**ATTENTION:
HOME/EIFS INSPECTORS REGISTRATION DIVISION
Dept. of Finance / Division of Construction Management
P O BOX 301150
MONTGOMERY, AL 36130-3054**

TIPS TO REMEMBER

- No person shall undertake the business of EIFS inspector unless he/she has complied with the provisions of this Act.
- No person who is registered/licensed under one name shall engage in business as an EIFS inspector under any other name, unless the other name is also registered.
- All advertisements, contracts, correspondence, and other documents prepared by an EIFS inspector shall indicate the EIFS inspector's license number, name, and address.

PENALTIES

Class A Misdemeanor – The Following shall be deemed guilty of a Class A Misdemeanor

- Anyone who undertakes or attempts to undertake the business of EIFS inspection without first registering and obtaining a license.
- Anyone who knowingly presents or files false information with the Alabama Building Commission when registering as a EIFS inspector.

Prohibition Against Enforcement of Action

- Anyone who fails to register and obtain a license shall not be able to bring action to enforce the provisions of any contract to provide EIFS inspections.

DEFINITIONS

- **Exterior Insulation and Finish Systems (EIFS) Inspector**
- A person who engages in the business of performing inspections of exterior insulation and finish systems for compensation and who, in the pursuit of that independent business, undertakes or offers to undertake, or submits a bid to, or contracts or undertakes to inspect, or assumes charge of, in a supervisory capacity or otherwise, or inspects the condition of or the installation of EIFS on a private, commercial, or other building on behalf of another person.
- **Residence**
Any dwelling, from one to four units in design intended principally for residential purposes by one or more individuals.
- **Person**
Any natural person limited or general partnership, association, corporation, or other legal entity, or any combination thereof.

COMPLETING THIS FORM

Please type or print in dark ink the requested information on the attached form. Detach and mail (along with any other forms and/or information) to the Finance Dept. / Division of Construction Management.