



STATE OF ALABAMA BUILDING COMMISSION

770 WASHINGTON AVE
SUITE 444
Montgomery, Alabama 36130-1150
Telephone: (334) 242-4082
Fax: (334) 242-4182

ADOPTION OF NEW FORMS & UPDATE STATE BUILDING CODE

NEW ABC FORMS

The Alabama Building Commission (ABC) is adopting new contracting documents and administrative forms to replace all "ABC Forms" currently in use. The new ABC Forms will bear the date **August 2001** and have been developed through the combined effort of the ABC, the State School Architect, and numerous organizations and individuals representing all interests in Alabama's Public Works community. Recipients of this announcement should be aware that the State School Architect is taking similar action regarding documents prescribed by the State Department of Education.

To effectively implement the new ABC Forms the ABC is doing the following:

- The ABC's Manual of Procedures is being reissued in an **August 2001** edition containing the new ABC Forms and corresponding procedural revisions. The new Manual will be issued to recipients of our 1997 Manual on, or about, August 1, 2001, and will then be available to others upon request.
- The new ABC Forms and most of the new Manual of Procedures will be placed on our Web site for immediate access and use.

Schedule for Implementing August 2001 ABC Forms

All August 2001 ABC Forms may be used as soon as they are available.

In an effort to effectively transition from the 1997 ABC Documents and Forms to the August 2001 Documents and Forms, the following implementation process must be utilized:

A. For Owner Architect Agreements (executed after August 31, 2001.)

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| 1. Use O/A Agreement (Form B-2, B-2A and B-4), | August 2001 |
| 2. Include Construction Contract (Form C-5), | August 2001 |
| 3. Include General Conditions of the Contract (Form C-8) | August 2001 |
| 4. Use Transmittal (Form B-1) | August 2001 |
| 5. Use Checklist for Preparation of O/A Agreement (Form B-3) | August 2001 |
| 6. Use Architect's Statement of Service (Form B-5) | August 2001 |
| 7. Use Certified Tabulation of Bids (Form B-6) | August 2001 |

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| 8. Use Checklist for Contracts and Bonds (Form B-7) | August 2001 |
| 9. Use Pre-Construction Checklist (Form B-8) | August 2001 |
| 10. Use Project Data Form (Form B-9) | August 2001 |
| 11. Use Statement of Field Observation (Form B-10) | August 2001 |
| 12. Use Change Order Justification (Form B-11), | August 2001 |
| 13. Use Change Order Checklist (Form B-12) | August 2001 |
| 14. Use Final Payment Checklist (Form B-13) | August 2001 |
| 15. Include Advertisement for Bids (Form C-1) | August 2001 |
| 16. Include Instruction to Bidders (Form C-2) | August 2001 |
| 17. Include Proposal Form (Form C-3) | August 2001 |
| 18. Include Form of Bid Bond (Form C-4) | August 2001 |
| 19. Include Performance Bond (Form C-6) | August 2001 |
| 20. Include Payment Bond (Form C-7) | August 2001 |
| 21. Include Gen. Contractor's Roofing Guarantee (Form C-9) | August 2001 |
| 22. Include Application and Certificate for Payment (Form C-10) | August 2001 |
| 23. Include Inventory of Stored Materials (Form C-10SM) | August 2001 |
| 24. Include Progress Schedule Report (Form C-11) | August 2001 |
| 25. Include Contract Change Order (Form C-12) | August 2001 |
| 26. Include Certificate of Substantial Completion (Form C-13) | August 2001 |
| 27. Include Form of Advertisement of Completion (Form C-14) | August 2001 |
| 28. Include Detail of Sign (Form C-15) | August 2001 |

B. For Owner/Architect Agreements (executed on or before August 31, 2001) where the status of the Project is Schematic, Preliminary or Final Design.

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| 1. Use O/A Agreement (Form B-2, B-2A and B-4) | October 1997 |
| 2. Include Construction Contract (Form C-5), | October 1997 |
| 3. Include General Conditions of the Contract (Form C-8) | October 1997 |
| 4. Use Transmittal (Form B-1) | August 2001 |
| 5. Use Checklist for Preparation of O/A Agreement (Form B-3) | October 1997 |
| 6. Use Architect's Statement of Service (Form B-5) | August 2001 |
| 7. Use Certified Tabulation of Bids (Form B-6) | August 2001 |
| 8. Use Checklist for Contracts and Bonds (Form B-7) | October 1997 |

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|---|-------------|
| 9. Use Pre-Construction Checklist (Form B-8) | August 2001 |
| 10. Use Project Data Form (Form B-9) | August 2001 |
| 11. Use Statement of Field Observation (Form B-10) | August 2001 |
| 12. Use Change Order Justification (Form B-11), | August 2001 |
| 13. Use Change Order Checklist (Form B-12) | August 2001 |
| 14. Use Final Payment Checklist (Form B-13) | August 2001 |
| 15. Include Advertisement for Bids (Form C-1) | August 2001 |
| 16. Include Instruction to Bidders (Form C-2) | August 2001 |
| 17. Include Proposal Form (Form C-3) | August 2001 |
| 18. Include Form of Bid Bond (Form C-4) | October1997 |
| 19. Include Performance Bond (Form C-6) | October1997 |
| 20. Include Payment Bond (Form C-7) | October1997 |
| 21. Include Gen. Contractor's Roofing Guarantee (Form C-9) | August 2001 |
| 22. Include Application and Certificate for Payment (Form C-10) | August 2001 |
| 23. Include Inventory of Stored Materials (Form C-10SM) | August 2001 |
| 24. Include Progress Schedule Report (Form C-11) | August 2001 |
| 25. Include Contract Change Order (Form C-12) | August 2001 |
| 26. Use Certificate of Substantial Completion (Form C-13) | August 2001 |
| 27. Include Form of Advertisement of Completion (Form C-14) | August 2001 |
| 28. Include Detail of Sign (Form C-15) | August 2001 |

C. For Owner/Architect Agreements (executed on or before August 31, 2001) where the status of the Project is Construction Contract Procurement or Construction Contract Administration.

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| 1. Use O/A Agreement (Form B-2, B-2A and B-4) | October 1997 |
| 2. Include Construction Contract (Form C-5), | October 1997 |
| 3. Include General Conditions of the Contract (Form C-8) | October 1997 |
| 4. Use Transmittal (Form B-1) | August 2001 |
| 5. Use Checklist for Preparation of O/A Agreement (Form B-3) | October 1997 |
| 6. Use Architect's Statement of Service (Form B-5) | August 2001 |
| 7. Use Certified Tabulation of Bids (Form B-6) | October 1997 |
| 8. Use Checklist for Contracts and Bonds (Form B-7) | October 1997 |
| 9. Use Pre-Construction Checklist (Form B-8) | October 1997 |

10. Use Project Data Form (Form B-9)	October 1997
11. Use Statement of Field Observation (Form B-10)	October 1997
12. Use Change Order Justification (Form B-11),	October 1997
13. Use Change Order Checklist (Form B-12)	October 1997
14. Use Final Payment Checklist (Form B-13)	October 1997
15. Include Advertisement for Bids (Form C-1)	October 1997
16. Include Instruction to Bidders (Form C-2)	October 1997
17. Include Proposal Form (Form C-3)	October 1997
18. Include Form of Bid Bond (Form C-4)	October 1997
19. Include Performance Bond (Form C-6)	October 1997
20. Include Payment Bond (Form C-7)	October 1997
21. Include Gen. Contractor's Roofing Guarantee (Form C-9)	October 1997
22. Include Application and Certificate for Payment (Form C-10)	October 1997
23. Include Inventory of Stored Materials (Form C-10SM)	October 1997
24. Include Progress Schedule Report (Form C-11)	October 1997
25. Include Contract Change Order (Form C-12)	October 1997
26. Use Certificate of Substantial Completion (Form C-13)	August 2001
27. Include Form of Advertisement of Completion (Form C-14)	October 1997
28. Include Detail of Sign (Form C-15)	October 1997

UPDATE of STATE BUILDING CODE

The State Building Code enforced by the Building Commission was previously based, in part, upon the *1994 Standard Codes* and the *1996 National Electrical Code*. The State Building Code is now being updated by adoption of the following:

1999 Standard Building Code, except that its handicapped requirements are superseded by the requirements of the Americans with Disabilities Act Accessibility Guidelines for Buildings and Facilities

1997 Standard Plumbing Code

1999 Standard Gas Code

1997 Standard Mechanical Code

1999 Standard Fire Prevention Code

1999 National Electrical Code

Effective **October 1, 2001**, all Schematic and Schematic/Preliminary plans submitted for ABC plan review must comply with the updated State Building Code as mentioned above.

In case of conflict between the State Building Code, local codes, the Life Safety Code (which is enforced by the State Fire Marshal), or other codes, the most stringent requirements shall prevail. The compliance of plans and specifications with code requirements, is the responsibility of the primary design professional and approval of these documents by the Technical Staff does not relieve the primary design professional of this responsibility.