



STATE OF ALABAMA
DEPARTMENT OF FINANCE
REAL PROPERTY MANAGEMENT
Division of Construction Management



770 Washington Avenue, Suite 470
P.O. Box 301150
Montgomery, Alabama 36130-1150
Telephone: (334) 242-4082

ANNUAL CERTIFICATION OF NON-APPLICABILITY OF
CONSTRUCTION INDUSTRY CRAFT TRAINING (CICT) FEE

I certify that _____ shall not be collecting any fees

Name of Municipality or County (the Entity)

for non-residential permit fees from October 1, 20__ to September 30, 20__ and shall not
be remitting any Construction Industry Craft Training fees to the Division of
Construction Management for the time period specified.

The entity also certifies that should any non-residential permits be issued during the time period
specified that the entity understands that it is fully responsible for complying with Act 2015-308: a
CICT fee of \$1.00 per each \$1,000.00 of permitted non-residential estimated construction value is
remitted to the Alabama Department of Finance, Division of Construction Management from local
governments by the 20th day of the month following an entity's issuance of permits.

Certified by: _____
Signature

Official's Printed Name & Title

Sworn and subscribed before me this _____ day of _____, 20_____.

Notary Public Signature

Notary Expiration Date

Seal

The time period in the first paragraph is based on the state fiscal year-end of September 30th; please fill in the
appropriate years.

The signer of this certification and the notary public cannot be the same person.

Mail the completed form with original signatures and notary seal to: Alabama Division of Construction
Management, P.O. Box 301150, Montgomery, AL 36130.

Emailed and faxed copies cannot be accepted because original signatures are required.

CICT Fee contact: Laura Hudgens, 334-353-5355 or crafttraining@realproperty.alabama.gov.