



ALABAMA DEPARTMENT OF FINANCE
REAL PROPERTY MANAGEMENT
Division of Construction Management

www.dcm.alabama.gov, 334-242-4082, inspections@rpm.alabama.gov

Revised October 2025

Department Use Only

Invoice # _____

PERMIT FEE CALCULATION WORKSHEET

DCM # _____ Date _____

Project Name; Owner/Architect/Engineer Project # & Phase/Package # _____

Owner Entity Name _____

Architect/Engineer Firm Name _____

Contractor Company Name _____

Awarded Contract Sum: _____

Email address(es) for Payment Receipt: _____

BASIC PERMIT FEE CALCULATION:

Awarded Contract Sum up to \$100,000 \$200.00 fee

Awarded Contract Sum is \$100,001 - \$250,000 \$400.00 fee

Awarded Contract Sum is \$250,001 - \$1,000,000

Contract Sum less \$250,000= _____ /1,000 x \$0.80 + \$200.00= _____ x 2 = _____

Awarded Contract Sum is \$1,000,001 - \$10,000,000

Contract Sum less \$1,000,000= _____ /1,000 x \$0.60 + \$800.00= _____ x 2 = _____

Awarded Contract Sum is \$10,000,001 - \$50,000,000

Contract Sum less \$10,000,000= _____ /1,000 x \$0.40 + \$6,200.00= _____ x 2 = _____

Awarded Contract Sum is \$50,000,001 and up

Contract Sum less \$50,000,000= _____ /1,000 x \$0.20 + \$22,200.00= _____ x 2 = _____

TOTAL DUE: _____

Permit fees are not owed for fully locally funded K-12 and 4-year public University projects for capital improvement or alterations with estimated cost of \$750,000.00 or Less. Determination of whether a project is subject to the Locally-Funded \$750,000.00 or Less exception for inspections is based on the total of bids received for all phases and bid packages for the project. Inspections are still required for such projects.

Basic Permit Fee: Covers all required pre-construction conferences, construction inspections and certificate of substantial completion issuance by the DCM Inspector. This fee is due when a construction contract or self-performance letter is received by DCM and must be paid before the required Pre-Construction Conference is scheduled with the DCM Inspector.

Permit Re-Inspection Fee: A fee of \$1,500.00 per occurrence may be charged if (A) the contractor has not completed the work required for the particular inspection as detailed in DCM Form B-8: Pre-Construction Conference Checklist, or (B) the inspection is canceled or rescheduled without the required minimum 48 hours notice to all parties.

Make check payable to: "Finance - Construction Management", include the DCM Project # on the check and attach the fee worksheet. Mail payment to: Finance - Construction Management, P.O. Box 301150, Montgomery, AL 36130-1150.

State agency inter-fund transfer and payments using Public School and College Authority (PSCA) funds: contact Jennie Jones at 334-242-4808 or jennie.jones@rpm.alabama.gov.

Fees may be paid online at www.dcm.alabama.gov (in which case a completed fee worksheet is not required). The Basic Permit Fee is subject to Final Reconciliation of Fees at the end of construction.

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