

CONTRACT CHANGE ORDER

Change Order No. _____ Date _____ DCM (BC) No. _____

TO: (Contractor) Co. Name: Address:	PROJECT:
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TERMS: You are hereby authorized, subject to the provisions of your Contract for this project, to make the following changes thereto in accordance with your proposal(s) dated _____

_____.

FURNISH the necessary labor, materials, and equipment to *(Description of work to be done or changes to be made. If the description is continued in an attachment, identify the attachment below.):*

Description continued from Page 1:

ORIGINAL CONTRACT SUM \$ _____
NET TOTAL OF PREVIOUS CHANGE ORDERS \$ _____
PREVIOUS REVISED CONTRACT SUM \$ _____
THIS CHANGE ORDER WILL INCREASE DECREASE
THE CONTRACT SUM BY \$ _____
REVISED CONTRACT SUM, INCLUDING THIS CHANGE ORDER \$ _____

EXTENSION OF TIME resulting from this Change Order None or _____ Calendar days.

The Owner does hereby certify that this Change Order was executed in accordance with the provisions of Title 39, Code of Alabama, 1975, as amended.

Architectural/Engineering Firm
Recommended By _____
Name & Title _____

APPROVALS

ALABAMA COMMUNITY COLLEGE SYSTEM (ACCS)	
By _____	Date: _____
Chancellor	

**ALABAMA DEPARTMENT OF FINANCE,
 REAL PROPERTY MANAGEMENT,
 DIVISION OF CONSTRUCTION MANAGEMENT (DCM)**

By _____
Director

Reviewed By _____
Contract Administrator

CONTRACTING PARTIES

Contractor Company
By _____
Name & Title _____

Awarding Authority/Owner Entity
By _____
Name & Title _____

CONSENT OF SURETY (for additive \$ change orders only)	
Surety Company	
By _____	(Attach current Power of Attorney)
Name & Title _____	

Review/Signature flow: Architect/Engineer (prepare documents) > Contractor (review and sign) (> Surety for additive \$ change orders only [sign]) > Architect/Engineer (review and sign) > Owner (review and sign) > ACCS (log-in and stamp) > DCM (review and sign) > ACCS (review and sign) > DCM (distribute fully executed Change Order to all parties).