This flat form is for project manual purposes only and is not intended to be used for direct submittal purposes.
A version with fillable fields is available at www.dcm.alabama.gov.

ALABAMA DEPARTMENT OF FINANCE
REAL PROPERTY MANAGEMENT
Division of Construction Management
www.dcm.alabama.gov, 334-242-4082, inspections@rpm.alabama.gov

DCM Department Use Only
Invoice # _____

PERMIT FEE CALCULATON WORKSHEET

DCM Project Number _____ Date _____

Project Name; Owner/Architect/Engineer Project Number & Phase/Package Number

_____

Owner Entity Name _____

Architect/Engineer Firm Name _____

Contractor Company Name _____

Awarded Contract Sum: _____

Email address(es) for Payment Receipt: _____

BASIC PERMIT FEE CALCULATION:

Awarded Contract Sum Range	Calculation	Total Due
Up to $100,000	No calculation (For this range, $200.00 would be due).	
$100,001 - $250,000	No calculation (For this range, $400.00 would be due).	
$250,001 - $1,000,000	Sum less $250,000 / 1,000 x $0.80 + $200.00 x 2	
$1,000,001 - $10,000,000	Sum less $1,000,000 / 1,000 x $0.60 + $800.00 x 2	
$10,000,001 - $50,000,000	Sum less $10,000,000 / 1,000 x $0.40 + $6,200.00 x 2	
$50,000,001 and up	Sum less $50,000,000 / 1,000 x $0.20 + $22,200.00 x 2	

Note: Permit fees are not owed for fully locally funded K-12 and 4-year public University projects for capital improvement or alterations with estimated cost of $750,000.00 or Less. Determination of whether a project is subject to the Locally-Funded $750,000.00 or Less exception for inspections is based on the total of bids received for all phases and bid packages for the project. Inspections are still required for such projects.

Basic Permit Fee: Covers all required pre-construction conferences, construction inspections and certificate of substantial completion issuance by the DCM Inspector. This fee is due when a construction contract or self-performance letter is received by DCM and must be paid before the required Pre-Construction Conference is scheduled with the DCM Inspector.

Permit Re-Inspection Fee: A fee of $1,500.00 per occurrence may be charged if (A) the contractor has not completed the work required for the particular inspection as detailed in DCM Form B-8: Pre-Construction Conference Checklist, or (B) the inspection is canceled or rescheduled without the required minimum 48 hours notice to all parties.

Pay fee online at www.dcm.alabama.gov.

Fee may be paid with physical check; make check payable to: "Finance - Construction Management", include the DCM Project number on the check and attach the fee worksheet. Mail payment to: Finance - Construction Management, P.O. Box 301150, Montgomery, AL 36130-1150.

State agency inter-fund transfer and payments using Public School and College Authority (PSCA) funds: contact DCM Accounting at 334-242-4082 or accountservices@rpm.alabama.gov.

The Basic Permit Fee is subject to Final Reconciliation of Fees at the end of construction.