



# HOME INSPECTOR APPLICATION

**HOME INSPECTOR LICENSING REQUIREMENTS:** A Home Inspector’s license is issued to an individual only and will not be issued to a business or corporation.

Applicant shall present proof of compliance by show of:

(1) – Completion a minimum of 120 hours of approved home inspector education and participation in 35 home inspections **OR** completion of a minimum of 35 hours of approved home inspector education and participation in 100 home inspections.

(2) – Passing scores on the National Home Inspectors Examination and the American Society of Home Inspectors (ASHI) Standards and Ethics Examination. Both tests must be completed with 18 months before applying for a home inspector license.

(3) – Drafting of 25 home inspection reports. Ten of these reports must be reviewed and corrected by a qualified home inspector. An Alabama inspector is qualified if he or she has been licensed for five years. See 355-17-1.06(d) for qualification of out-of-state inspectors.

(4) – Valid insurance certificate (ACORD Form) with a minimum coverage of \$20,000 for injury or damage to property; \$50,000 for injury or damage, including death, to any one person; \$100,000 for injury or damage, including death, to more than one person; and \$250,000 errors and omissions coverage.

(5) – To obtain a Residential New Construction Designation, completion of an eight-hour Residential New Construction Training module. Note: the lack of designation shall NOT limit the rights of any licensee. This is NOT a mandatory requirement for performance of inspections of a residential new construction.

<b>Initial Application</b> <input type="checkbox"/>		<b>Res. New Const. Designation</b> <input type="checkbox"/>		<b>Date Received</b>		<b>Date Issued</b>	
<b>Applicant Name:</b> <i>(Please Type or Print in Dark)</i>					<b>Home Inspector License #</b> <i>For Office Use Only</i>		
<b>Street Address or P. O. Box</b>						<b>Apartment #</b>	
<b>City</b>		<b>State</b>	<b>Zip Code</b>		<b>Home Telephone #</b>		
<b>Email Address:</b>							
<b>Social Security No.</b>				<b>Employer I.D. No</b>			
<b>Business Name</b>							
<b>Street Address or P. O. Box</b>						<b>Suite #</b>	
<b>City</b>		<b>State</b>	<b>Zip Code</b>		<b>Business Telephone #</b>		

<input type="checkbox"/> Individual Proprietorship	<input type="checkbox"/> L. L. C.	<input type="checkbox"/> Partnership	<input type="checkbox"/> Franchise	<input type="checkbox"/> Corporation
<p>If you checked above that the business is a partnership, you must list the name and address of each partner below</p> <p style="text-align:center"><b>OR</b></p> <p>If you checked above that the business is a corporation, L.L.C., or franchise, you must list the names and address of the corporate officers and the statutory agent for service. (Please place a check mark [✓] by the statutory agent.)</p>				
<b>1.</b>		<b>3.</b>		
<b>2.</b>		<b>4.</b>		

**QUALIFICATIONS:**

To qualify as a home inspector, you must meet the qualifications in at least **ONE** of the following categories; in addition, you must provide proof of your qualifications. You must qualify in only **ONE** category (A,B,C, or D) **NOT ALL** categories.

**PLEASE CHECK THE BOX THAT APPLIES TO YOU.**

**Category A -- Professional Membership in One of The Following:**

- ( ) American Society of Home Inspectors, Inc(ASHI)
- ( ) Housing Inspection Foundation (HIF)
- ( ) International Association of Certified Home Inspectors (InterNACHI)
- ( ) National Institute of Building Inspectors (NIBI)
- ( ) Training approved/recognized by one of the above listed professional training groups

**Category B -- Certification or Approval by One of the Following:**

- ( ) Southern Building Code Congress International (ICC)
- ( ) U.S. Veterans Administration
- ( ) U.S. Department of Housing and Urban Development (HUD)
- ( ) Council of American Building Officials
- ( ) International Code Council (ICC)

**Category C -- Alabama Licensure on or after 1/1/98 for One of the Following:**

- ( ) General Contractor
- ( ) Registered Professional Architect
- ( ) Registered Professional Engineer
- ( ) Residential Home Builder

**Category D -- Education and Work Experience**

- ( ) High School Diploma
- OR**
- ( ) GED

A high school diploma or its equivalent, work experience for at least one year as a home inspector, and completion of at least 100 home inspections for compensation.

**REQUIRED EDUCATION/TRAINING:**

List the acceptable provider with whom you completed the required 120 hours of approved home inspector education and participate in 35 home inspections. **OR** Complete 35 hours of approved home inspector education and participate in 100 home inspections. Educational requirement to include writing home inspection reports. SEE 355-17-1-.06.

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_

**NUMBER OF EDUCATIONAL HOURS:** \_\_\_\_\_

**DATE COMPLETION:** \_\_\_\_\_

**Attach all applicable certificates and approved forms on DCM website.**

**Attach copy of NHIE results.**

**Attach copy of ASHI results.**

**Attach Residential New Construction Designation. NOTE: This designation is NOT a mandatory requirement for inspecting residential new construction.**

**LICENSES**

**List all Occupational and/or Professional licenses which you currently hold. (ADD additional sheets if needed.)**

**Name of licensing agency:** \_\_\_\_\_

**Type of license:** \_\_\_\_\_

**License No:** \_\_\_\_\_ **State:** \_\_\_\_\_

**License status:** \_\_\_\_\_

**Name of licensing agency:** \_\_\_\_\_

**Type of license:** \_\_\_\_\_

**License No:** \_\_\_\_\_ **State:** \_\_\_\_\_

**License status:** \_\_\_\_\_

**INSURANCE**

Errors and Omissions and General Liability Insurance are **REQUIRED**.

Your license **WILL NOT** be issued until certificates of insurance are **RECEIVED**.

**APPLICATION FEE**

The filing fee for this application for license as home inspector is \$300.00, and this fee is remitted with this application. The fee is **NON-REFUNDABLE**. This application fee is payable only by cashier's check or money order made payable to the Division of Construction Management. Do not send cash, company, or personal checks. Mail notarized application, and other required documents to:

ATTENTION:  
HOME INSPECTOR REGISTRATION  
Department of Finance/Division of Construction Management  
P O Box 301150  
Montgomery, AL 36130-3054

OATH— (ACT. 2002-517 requires that the applicant submit application under oath).

I, \_\_\_\_\_, solemnly swear or affirm that I have read the forgoing questions and have personally answered the same fully and honestly and the answers to said questions are true to my knowledge.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

(SEAL)

Sworn and subscribed to me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires

Please circle the counties serviced by YOUR business:

### Alabama Counties

Autauga County

Conecuh County

Houston County

Morgan County

Baldwin County

Coosa County

Jackson County

Perry County

Barbour County

Covington County

Jefferson County

Pickens County

Bibb County

Crenshaw County

Lamar County

Pike County

Blount County

Cullman County

Lauderdale County

Randolph County

Bullock County

Dale County

Lawrence County

Russell County

Butler County

Dallas County

Lee County

Shelby County

Calhoun County

DeKalb County

Limestone County

St. Clair County

Chambers County

Elmore County

Lowndes County

Sumter County

Cherokee County

Escambia County

Macon County

Talladega County

Chilton County

Etowah County

Madison County

Tallapoosa County

Choctaw County

Fayette County

Marengo County

Tuscaloosa County

Clarke County

Franklin County

Marion County

Walker County

Clay County

Geneva County

Marshall County

Washington County

Cleburne County

Greene County

Mobile County

Wilcox County

Coffee County

Hale County

Monroe County

Winston County

Colbert County

Henry County

Montgomery County