



AUBURN UNIVERSITY

PLANNING, DESIGN, & CONSTRUCTION



AU Project Number: 23-168

REQUEST FOR QUALIFICATIONS

SOLON DIXON

DORMITORY REPLACEMENT



The Solon Dixon Forestry Education Center (SDFEC) provides traditional classroom and immersive outdoor field experiences for people learning about forestry, wildlife, and natural resources management.



QUALIFICATIONS

Applicant firms will be selected based on their professional qualifications and successful experience with similar programming and/or full-service engagements, and must demonstrate considerable similar experience based upon the following criteria:

- Experience designing facilities using similar building types with emphasis placed on experience with dormitories.
- The successful firm will be selected based upon documented qualifications of their proposed project team and demonstrated ability to work cooperatively with Auburn University as determined during the interview.

This procurement will retain the Architect to provide complete architectural services and appropriate planning documents to support this area's proposed development. Applicants should acknowledge that this procurement is based on the following parameters:

- The total project budget is anticipated to be \$4.5 M.
- Owner-Architect Agreement forms published by the Alabama Department of Finance's Division of Construction Management (DCM) and the Alabama state fee schedule will be utilized per DCM's Manual of Procedures.

ABOUT OUR PROJECT

Solon Dixon Dormitory Replacement **AU Project Number: 23-168**

The Solon Dixon Forestry Education Center, located in Andalusia, Alabama, functions as a living laboratory for hands-on, experiential learning for students, practitioners and landowners to explore its diverse ecosystems and learn best practices from leaders in their field. Visitors to the facility primarily visit for multiple days and are housed in the existing dormitories at the center. This project proposes to replace two of the original dormitories that were constructed in 1979. The two existing dorms together contain 57 beds and 7,000 square feet in large bunk-style communal rooms. The anticipated program for this project includes modern accommodations and accessory spaces supporting 60 beds with consideration to expand to 80 beds based on the available budget.

Services from the **Consultant Team** include:

- Site selection based on phasing and existing infrastructure
- Management of the furnishings package
- Basic Services (A through E) as defined in the AL Dept of Finance, Real Property Management - Division of Construction Management's Manual of Procedures



CONTACT US

Interested firms should provide a letter of interest to interview for this project to:

- Mr. David Northcutt, Campus Architect, Planning, Design, & Construction at northjd@auburn.edu
- Ms. Haiden Boyles, Coordinator, Planning, Design, & Construction at haiden@auburn.edu

Letters of interest shall be delivered via e-mail only to the addresses above and **received no later than 3:00 PM Central Time, on or before February 28, 2024.**

Shortlisted firms will be notified on March 1, 2024.

Interviews will be held during the week of March 11, 2024 via zoom. The short-listed teams will receive a separate package describing the interview process/agenda.



Compliance with [Auburn University Design & Construction Standards](http://alisondb.legislature.state.al.us/alison/codeofalabama/1975/coatoc.htm) Minimum Code of Alabama Requirements (current Code of Alabama available <http://alisondb.legislature.state.al.us/alison/codeofalabama/1975/coatoc.htm>):

§41-4-133 of the Code of Alabama, 1975, as amended, Auburn University requests qualifications from qualified design professionals to provide architectural and engineering services for the renovation of the Solon Dixon Dormitory Replacement (AU Project Number 23-168) in Auburn, Alabama.

§41-16-82 of the Code of Alabama requires a disclosure statement to be completed and filed with all qualifications, proposals, bids, contracts, or grant proposals submitted to the State of Alabama in excess of \$5,000.00.

§31-13-1, et seq. of the Code of Alabama (Alabama Immigration Law) imposes conditions on the award of state contracts. Firms must agree to fully comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act. Architects and engineers should review and adhere to these guidelines as appropriate to their project type.

§41-16-5 of the Code of Alabama imposes conditions on the award of state contracts. The firm must certify that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.

END OF ADVERTISEMENT



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QUESTIONNAIRE FOR ARCHITECT SELECTION

Thank you for your interest in Auburn University Project 23-168 Solon Dixon Dorm Replacement. Please provide a Cover Letter and completed Questionnaire Submittal (sent via email only) and a Disclosure Statement by the required deadline. Submittals shall be a single PDF file of no more than 35 pages and 20 MB maximum. Submittals should be in either 8 ½ x 11 or 11x17 format. The file should be named as follows: "23-069SolonDixonDormReplacement_firm name.pdf".

SECTION 1

PRIMARY DESIGN FIRM QUALIFICATIONS

Provide the following information:

1. Firm Name
2. Address
3. Phone
4. E-mail
5. Primary Person to contact
6. Secondary Person to contact
7. Name and Alabama Registration Number of Architect whose seal will appear on the documents
8. Year Present Firm was Founded
9. List successor firms and years of operation
10. Is the location of the applicant a home office or branch office
11. How many total employees at the applicant location
12. How many registered professionals at this location
13. Form of Business

SECTION 2

SIMILAR PROJECT EXPERIENCE

Provide the following information on no more than five (5) relevant projects completed by the applicant firm within the past ten (10) calendar years. Note which project team members on each relevant project are proposed for this project – see section 3.

1. Project Name
 - Location
 - Client name and contact information
 - Registered Professional Design Team Members & Roles on Project
 - Construction Firm
 - Date of Completion



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- Total Construction Cost and Cost/SF
- Total Number of Change Orders and % of Change Orders
- Project Design and/or Construction Drawings/Images, as appropriate to illustrate the project

2. Provide a selective list of higher education, peer institution, related facilities completed by the applicant firm in the last five (5) calendar years. Please include date of completion, location and client name.

SECTION 3

PROPOSED PROJECT TEAM

1. At a minimum, the following consultants shall be included within the team's qualifications (additional consultants may be required at the owner's request).

Provide the following information:

- Civil Engineer
- Structural Engineer
- Mechanical Engineer
- Electrical Engineer
- Fire Protection Engineer
- Interior Designer
- Estimating/Cost Consultant

2. Provide one-page resumes for the design team members indicated below, highlighting relevant project experience.

- Project Manager
- Project Architect
- Project Designer
- Interior Designer

SECTION 4

PROJECT TEAM PROCESS

1. Team qualifications should detail how your combined experience and expertise in designing related facilities makes you the most qualified team for Auburn University.

2. Describe key programmatic elements of dormitory design that from your experience and expertise, are critical to help develop a successful program.

3. Describe how you will successfully accomplish the management of the project schedule to meet milestones and owner reviews and approvals.

4. What is your team's strategy for estimating and managing the budget throughout the design process?

5. Describe your experience using wood and/or cross laminated timber as a structural element.



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Shortlisted firms will be notified on **March 1, 2024**.

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A separate package describing the interview process/agenda will be forwarded to the short-listed teams.

No other information such as firm marketing documents are requested.

END OF QUESTIONNAIRE