

# REQUEST FOR QUALIFICATIONS

## Site Preparation Work for Rosa Parks and Helen Keller Statues Alabama Women's Tribute Statue Commission

**Pursuant to §41-4-133 of the Code of Alabama, 1975, as amended,** the Alabama Women's Tribute Statue Commission (the "Commission") requests submittals from qualified design professionals to provide design, engineering, and contract administration for services for the following: Installation of the Rosa Parks and Helen Keller statues located on the Capitol Grounds, 600 Dexter Ave, Montgomery, AL 36130 (the "Project"). The contract shall be awarded to one architectural firm and the services will be contracted per the Manual of Procedures for the Alabama Division of Construction Management. A lump sum fee may be utilized.

**Proposed Scope of Work:** The scope of work for professional design services shall include but not be limited to all site preparation for the Capitol Grounds to receive the statues. The location of the statues has already been determined by the Commission, and the Commission has already selected artists to design and cast the statues. Work will be composed of structural support for the statues, sidewalk modifications, electrical lighting, sprinkler modifications, and landscaping as required. The selected firm will coordinate with the sculptors to develop the plans and specifications to align with the delivery schedule of the statues.

Construction budget is estimated to be \$100,000.00 from funds appropriated by the state legislature. The term of the Agreement will be for two (2) years (or until the Project is sufficiently closed out).

**Qualifications:** The design A/E team be licensed in the State of Alabama and shall have the following qualifications and experience:

- An experienced team with extensive prior knowledge of the installation of bronze statues and granite foundations.
- Experienced consultants, licensed in the State of Alabama, to evaluate and report existing conditions, recommend a practical solution with estimates, coordinate with design team, prepare contract documents, and provide periodic construction observations and final inspections of the work.
- Each project team member, including consultants, to demonstrate knowledge, and extensive field experience in projects of this type and complexity.
- Must have design professionals licensed and currently registered to practice in the State of Alabama.
- Previous experience working on State of Alabama projects and familiarity with the Division of Construction Management's procedures.
- The design team's location and availability to visit and monitor the project site to manage project in a timely manner, maintain project schedule, and provide effective construction management.

**Minimum Code of Alabama Requirements** (current Code of Alabama available at <http://alisondb.legislature.state.al.us/alison/codeofalabama/1975/coatoc.htm>):

§41-16-82 of the Code of Alabama requires a disclosure statement to be completed and filed with all qualifications, proposals, bids, contracts, or grant proposals submitted to the State of Alabama in excess of \$5,000.00.

§31-13-1, et seq. of the Code of Alabama (Alabama Immigration Law) imposes conditions on the award of state contracts. Firms must agree to fully comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act. Architects and engineers should review and adhere to these guidelines as appropriate to their project type.

§41-16-5 of the Code of Alabama imposes conditions on the award of state contracts. The firm must certify that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.

**Response:** Interested professionals shall submit the following:

1. A letter of interest.
2. A statement of qualification utilizing GSA Standard Form 330 for the primary firm and all proposed consultants, information for similar relevant projects including the project description, project budget, scope of work, photographs (before and after), Owner's name and contact information, plus any other relevant information. Form 330 is available at <https://www.gsa.gov/reference/forms>.
3. A completed Alabama Vendor Disclosure Statement. The form is available at <https://www.alabamaag.gov/forms>.

**Proposals must be received no later than 4:00 PM (Central Standard Time) on April 19, 2024.**

Submit one (1) hardcopy, and an electronic copy on a jump drive, of all required qualification information to:

Alabama Women's Tribute Statue Commission  
C/O Katie Williams, Project Architect  
Department of Finance  
Division of Construction Management

Physical Address:  
RSA Plaza Building  
770 Washington Avenue, Suite 470  
Montgomery, AL 36104

Mailing Address:  
Post Office Box 301150  
Montgomery, Alabama 36130-1150

For questions and additional information, contact Katie Williams via email at [katie.williams@rpm.alabama.gov](mailto:katie.williams@rpm.alabama.gov).

This request for qualifications is not an offer to contract but seeks the submission of qualifications from qualified, professional respondents that may form the basis for the negotiation of an agreement. The awarding authority/owner reserves the right to reject any or all qualifications and to solicit additional qualifications, through the RFQ process, if that is determined to be in the best interests of the State of Alabama.