

DCM RFQ#: 2026-008

Date Posted: 04/13/2026

## REQUEST FOR QUALIFICATIONS

### **A New Animal Diagnostic Laboratory Building in Northwest Alabama for Department of Agriculture and Industries**

**Pursuant to §41-4-133 of the Code of Alabama, 1975**, as amended, the Department of Agriculture and Industries requests qualifications from qualified design professionals to provide design, engineering, and contract administration services for the following project: **A New Animal Diagnostic Laboratory Building in Northwest Alabama for Department of Agriculture and Industries**. The Agreement shall be awarded to one firm, and the services will be contracted under both fees and hourly rates per the Manual of Procedures for the Alabama Division of Construction Management.

**Proposed Scope of Work:** The proposed scope of Work for professional design services shall include but not be limited to the following: A new Building that will consist of roughly 6,400 square feet for Laboratory, Office and Conference space, Site selection and design, Programming, Cost Estimating, Laboratory design, etc. Construction Budget is roughly set at Five Million Dollars (\$5,000,000). This Project is 100% locally funded.

The term of this Agreement shall be (2) years with an option to renew for two (2) additional years (or as required for completion of work). The design services will be contracted under both fees and hourly rates in accordance with the Manual of Procedures of the State of Alabama Department of Finance, Real Property Management, Division of Construction Management (DCM).

A Laboratory Consultant will be required for this project. Laboratory space should accommodate both lab specific needs as well as general needs for Agriculture and Industries to conduct necessary testing. Laboratory specific equipment includes but is not limited to Necropsy Lab, Exam Room Lab, and general lab work. Other equipment includes but not limited to: Ventilation hoods, acid resistant counters and casework, Digester, Compressed air and vacuum lines, De-ionized water system, coolers and freezers, separate heating and cooling system to maintain precise temperatures and humidity, and storage areas for Chemicals and hazardous waste. Laboratory space may require isolation with controlled access from the office area within the same structure.

**Qualifications:** The design A/E team shall have the following qualifications and experience:

- An experienced team with extensive prior knowledge of Office and Laboratory Space, with projects of equal or greater size and complexity in the last 10 years.
- An experienced team to knowledgably work with the technical staff to develop specific facility requirements within the parameters set by Agriculture and Industry.
- Each Project Team member, including Consultants, to demonstrate knowledge, and extensive field experience in Office and Laboratory projects.
- Must have design professionals licensed and currently registered to practice in the State of Alabama.

- Laboratory Consultant with extensive knowledge of designing Animal Diagnostic lab spaces with specific mechanical and testing needs enumerated. Must also have extensive knowledge regarding code requirements for lab specific needs. Alabama License preferred.
- Previous experience working on State of Alabama Projects and familiarity with the Division of Construction Management's procedures.
- The design team's location and availability to meet with Agriculture and Industries in both Montgomery and property site, to visit and monitor the project site, to manage project in a timely manner, maintain project schedule, and provide effective construction management.
- If Owner determines necessary, A/E team to be able to work and coordinate with Owner's Commissioning Agent.

**Minimum Code of Alabama Requirements** (current Code of Alabama available at <https://alison.legislature.state.al.us/code-of-alabama>).

**§41-16-82 of the Code of Alabama, 1975**, as amended requires a disclosure statement to be completed and filed with all qualifications, proposals, bids, contracts, or grant proposals submitted to the State of Alabama in excess of \$5,000.00.

**§31-13-1, et seq. of the Code of Alabama, 1975**, as amended (Alabama Immigration Law) imposes conditions on the award of state contracts. Firms must agree to fully comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act. Architects and engineers should review and adhere to these guidelines as appropriate to their project type.

**§41-16-5 of the Code of Alabama, 1975**, as amended imposes conditions on the award of state contracts. The firm must certify that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.

**§41-16-163 of the Code of Alabama, 1975**, as amended requires the contracting parties affirm, for the duration of the agreement, that they are not currently engaged in, and will not engage in, economic boycotts.

**Response:** Interested professionals shall submit:

1. A letter of interest.
2. A statement of qualification utilizing GSA Standard Form 330 for the primary firm and all proposed consultants, information for similar relevant projects including the project description, project budget, scope of work, photographs, Owner's name and contact information, plus any other relevant information within the last 5 years. Form 330 is available at <https://www.gsa.gov/forms>.
3. A completed Alabama Vendor Disclosure Statement. The form is available through the link at <http://www.alabamaag.gov/forms-and-links/>.

**Proposals must be received no later than 4:00 PM (Central Daylight Time) on Tuesday April 28, 2026. Candidates for interview will be requested to interview on Monday May 4, 2026. This Agreement is subject to Legislative Oversight Committee and will need to be completed for submission May 20, 2026.**

Submit one (1) Hard Copies and 1 thumb drive (10 MB max) of all required proposal information to:

C/O Gunter Guy, General Counsel, Department of Agriculture and Industries  
Katie Williams, Project Architect  
Department of Finance  
Division of Construction Management

Physical Address:  
RSA Plaza Building  
770 Washington Avenue, Suite 470  
Montgomery, AL 36104

Mailing Address:  
Post Office Box 301150  
Montgomery, Alabama 36130-1150

For questions and or additional information, contact directed to Katie Williams at 334 353-0494 or via email at [Katie.Williams@rpm.alabama.gov](mailto:Katie.Williams@rpm.alabama.gov).

This request for qualifications is not an offer to contract but seeks the submission of qualifications from qualified, professional respondents that may form the basis for the negotiation of an agreement. The Awarding Authority/Owner reserves the right to reject any or all qualifications and to solicit additional qualifications, through the RFQ process, if that is determined to be in the best interests of the State of Alabama.