

**REQUEST FOR QUALIFICATIONS
FOR ENGINEERING SERVICES
FOR BOTTLE CREEK MOUNDS**

Pursuant to §41-16-72 of the Code of Alabama, 1975, as amended, the Alabama Historical Commission requests qualifications from qualified civil engineers to provide full engineering services to improve preservation efforts at Bottle Creek Mounds located in Baldwin County, Alabama.

Proposed Scope of Work: The project involves full engineering services to improve preservation efforts of the site's archaeological integrity. Anticipated work results include, but are not limited to, hydrologic modeling, and a storm water management plan (hydraulic modeling).

Hydrologic engineering services shall provide a Hydrology Model that will observe the flow of water across the site and the collection of water at lower elevations during rainfall events and intermittent flooding. The hydrological engineer will also survey cross sections for the hydrology model. The hydrology model will identify critical erosion-prone areas and crucial flood-prone areas to inform the proposed stormwater management plan.

The term of the agreement will be one year. The design services will be contracted under both fees and hourly rates in accordance with the Manual of Procedures of the State of Alabama Department of Finance, Real Property Management, Division of Construction Management (DCM).

Qualifications: The Applicants shall demonstrate experience with similar projects. Applicants will be selected on the basis of experience and qualifications of the firm and consultants with projects equivalent to the scope of this project; capability and ability to perform the work in a timely manner; experience and range of services provided by proposed team. Applicants are highly encouraged to include information for similar

relevant projects including the project description, project budget, scope of work, photographs, and Owner's name and contact information. Minority Business Enterprise and Woman Business Enterprise Firms participation and collaboration are encouraged. *All applicable State of Alabama Division of Construction Management procedures*, as well as any other applicable requirements from funding sources shall be utilized on this project. The Applicants and any consultants shall hold current professional licenses and be registered in the State of Alabama.

Minimum Code of Alabama Requirements (current Code of Alabama available at <http://alisondb.legislature.state.al.us/alison/codeofalabama/1975/coatoc.htm>):

§41-16-72(8) and (9) of the Code of Alabama - Recognizing the composition of Alabama's citizenship, the Awarding Authority/Owner encourages submissions from design professionals that represent Alabama firms with diversity in their staffing and proposed project team, including but not limited to, associated design professionals and consultants.

§41-16-82 of the Code of Alabama requires a disclosure statement to be completed and filed with all qualifications, proposals, bids, contracts, or grant proposals submitted to the State of Alabama in excess of \$5,000.00.

§31-13-1, et seq. of the Code of Alabama (Alabama Immigration Law) imposes conditions on the award of state contracts. Firms must agree to fully comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act. Architects and engineers should review and adhere to these guidelines as appropriate to their project type.

§41-16-5 of the Code of Alabama imposes conditions on the award of state contracts. The firm must certify that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.

Response: Interested professionals shall submit:

1. A letter of interest.
2. A statement of qualification utilizing GSA Standard Form 330 for the primary firm and all proposed consultants, information for similar relevant projects including the project description, project budget, scope of work, photographs (before and after), Owner's name and contact information, plus any other relevant information. Form 330 is available at <https://www.gsa.gov/reference/forms>.

3. A completed Alabama Vendor Disclosure Statement. The form is available at <https://www.alabamaag.gov/forms>.

Qualifications must be received no later than 4 p.m. on May 31, 2022.

Supply six (6) hard copies and one (1) digital copy of all required qualification information to:

Stacye Hathorn, State Archaeologist

Alabama Historical Commission

468 South Perry Street

Montgomery, AL 36130-0900 (U. S. Post Office) 36104 (Overnight Delivery)

For questions and additional information, contact Stacye Hathorn, State Archaeologist at 3324-230-2649 or stacye.hathorn@ahc.alabama.gov

This request for qualifications is not an offer to contract but seeks the submission of qualifications from qualified, professional respondents that may form the basis for the negotiation of an agreement. The Awarding Authority/Owner reserves the right to reject any or all qualifications and to solicit additional qualifications, through the RFQ process, if that is determined to be in the best interests of the State of Alabama.