

**REQUEST FOR QUALIFICATIONS  
FOR ARCHITECTURAL SERVICES FOR  
HVAC, FIRE ALARM, and INTERIOR RENOVATIONS at the  
MERCEDES-BENZ TRAINING FACILITY LOCATED IN  
VANCE, ALABAMA**

**Pursuant to §41-16-72, of the Code of Alabama, 1975, as amended,** the Alabama Industrial Development Training, AIDT, is requesting qualifications from design professionals licensed in the State of Alabama to provide architectural and engineering services for HVAC, FIRE ALARM, and INTERIOR RENOVATIONS for the Alabama Industrial Development Training facility located at 6 Mercedes Drive in Vance, Alabama 35490. The contract will be awarded to one architectural firm and the services will be compensated utilizing the State of Alabama Department of Finance, Real Property Management, Division of Construction Management fee schedule for professional services.

**Project General Description and Scope:** The scope of work shall include, but is not limited to, the renovation of existing heating, ventilation and air conditioning systems, existing fire alarm systems, and related interior finish systems that are typically associated with utility system upgrade projects. The existing facility is two story and approximately 100,000 +/- square feet in area. The scope of work will also include interior renovations to accomplish installation of the utility system requirements. AIDT anticipates a schedule that allows construction activity to begin in early 2023.

The total estimated construction budget for this project is \$5,000,000.

**Minimum Code of Alabama Requirements** (current Code of Alabama available at <http://alisondb.legislature.state.al.us/alison/codeofalabama/1975/coatoc.htm>):

§41-16-72(8) and (9) of the Code of Alabama - Recognizing the composition of Alabama's citizenship, the Alabama Industrial Development Training encourages submissions from design professionals that represent Alabama firms with diversity in their staffing and proposed project team, including but not limited to, associated design professionals and consultants.

§41-16-82 of the Code of Alabama requires a disclosure statement to be completed and filed with all qualifications, proposals, bids, contracts, or grant proposals submitted to the State of Alabama in excess of \$5,000.00.

§31-13-1, et seq. of the Code of Alabama (Alabama Immigration Law) imposes conditions on the award of state contracts. Firms must agree to fully comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act. Architects and engineers should review and adhere to these guidelines as appropriate to their project type.

§41-16-5 of the Code of Alabama imposes conditions on the award of state contracts. The firm must certify that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.

**Qualifications:** Applicants should have design experience with renovation projects including utility system replacements projects of similar size requirements. The Alabama Industrial Development Training will select the most qualified design professional as outlined in the current Manual of Procedures, provided by the Division of Construction Management.

All applicable State of Alabama Division of Construction Management documents and procedures, as well as any other applicable requirements from funding sources, shall be utilized on this project.

**Qualifications Evaluation Criteria:** Selection by the Alabama Industrial Development Training shall be based on factors which may include, among others, the following:

- a. Demonstrated experience and competence of the proposed project team members with extensive prior knowledge of renovation projects within the past five years.
- b. Record of past performance and related experience on renovation projects of similar size and scope including utility system replacement projects regarding quality of work, timely performance, ability to meet budgets, and other related items.
- c. Location of proposed team's office relative to project site and availability to visit and monitor the project site.
- d. Previous experience working on State of Alabama projects and familiarity with the Division of Construction Management's procedures.

**Response:** Interested professionals should submit:

1. A letter of interest.
2. A statement of qualification utilizing GSA Standard Form 330 for the lead design firm and all consultants, plus any other relevant information for similar projects ongoing or completed within the past five years. Form 330 is available at <https://www.gsa.gov/reference/forms>.
3. A completed Alabama Vendor Disclosure Statement. The form is available at <https://www.alabamaag.gov/forms>.
4. Any other relevant information.

**Qualifications must be delivered no later than 4:00 p.m., Central Time, on Friday, June 3, 2022.**

Submit five (5) copies of the required qualification information to:

Mr. Ed Castile, Executive Director, AIDT  
C/O Dan Woods, Project Architect  
Department of Finance  
Division of Construction Management

Overnight Courier Address:  
RSA Plaza Building  
770 Washington Avenue, Suite 470  
Montgomery, AL 36104

U.S. Postal Service Mailing Address:  
Post Office Box 301150  
Montgomery, Alabama 36130-1150

Questions and additional information shall be directed to Dan Woods at 334-353-5225 or via email at [dan.woods@realproperty.alabama.gov](mailto:dan.woods@realproperty.alabama.gov).

This Request For Qualifications is not an offer to contract but seeks the submission of qualifications from qualified, professional respondents that may form the basis for the negotiation of a contract agreement. The Alabama Industrial Development Training reserves the right to award a contract to one or more selected entities, reject any or all qualifications and solicit additional qualifications, through the RFQ process, if that is determined to be in the best interest of the State of Alabama.