

REQUEST FOR QUALIFICATIONS

Open End Roofing and Water Intrusion Consulting Services for Alabama Department of Finance, Real Property Management, Division of Facilities Management

Pursuant to §41-16-72 of the Code of Alabama, as amended, Alabama Department of Finance, Real Property Management, Division of Facilities Management requests submittals from qualified design professionals to provide consulting, design, engineering, and contract administration services for the following: **Open End Roofing and Water Intrusion Consulting Services** for any existing state-owned structures located in the State of Alabama. The Agreement shall be awarded to one firm.

Proposed Scope of Work: The proposed scope of Work for professional design services shall include but not be limited to the following:

Services to be provided on an as needed basis. Scope of work may include Roof inspections and recommendations, Moisture Intrusion Surveys and recommendations, Core sampling, Condition assessments – any water intrusion condition, Roof Repair and Replacement Construction Documents for bid and through Construction Administration as per the DCM Manual of Procedures, Budgetary Cost Estimating, and Warranty Claim Assistance for existing structures. An Architect, Roofing Consultant and a Waterproofing Consultant are required as part of this scope.

The term of this Agreement shall be (2) years with an option to renew for two (2) additional years (or as required for completion of work). The design services will be contracted under both fees and hourly rates in accordance with the Manual of Procedures of the State of Alabama Department of Finance, Real Property Management, Division of Construction Management (DCM). Total amount of Construction Costs to be \$3,000,000.00. Size of projects can be up to \$750,000.00 Construction costs.

Qualifications: The design A/E team shall have the following qualifications and experience:

- An experienced team with extensive prior knowledge of Roofing and Water Intrusion experience. Project experience to include but not be limited to: Sloped and flat roofs, underground water intrusion, and building envelopes.
- Each Project Team member, including Consultants, to demonstrate knowledge, and extensive field experience in Roofing and Water Intrusion projects.
- Must have design professionals licensed and currently registered to practice in the State of Alabama.
- Previous experience working on State of Alabama Projects and familiarity with the Division of Construction Management's procedures.
- The design team's location and availability to meet, to visit and monitor the project site, to manage project in a timely manner, maintain project schedule, and provide effective construction management.

Minimum Code of Alabama Requirements (current Code of Alabama available at <http://alisondb.legislature.state.al.us/alison/codeofalabama/1975/coatoc.htm>):

§41-16-72(8) and (9) of the Code of Alabama - Recognizing the composition of Alabama's citizenship, the Awarding Authority/Owner encourages submissions from design professionals that represent Alabama firms with diversity in their staffing and proposed project team, including but not limited to, associated design professionals and consultants.

§41-16-82 of the Code of Alabama requires a disclosure statement to be completed and filed with all qualifications, proposals, bids, contracts, or grant proposals submitted to the State of Alabama in excess of \$5,000.00.

§31-13-1, et seq. of the Code of Alabama (Alabama Immigration Law) imposes conditions on the award of state contracts. Firms must agree to fully comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act. Architects and engineers should review and adhere to these guidelines as appropriate to their project type.

§41-16-5 of the Code of Alabama imposes conditions on the award of state contracts. The firm must certify that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.

Response: Interested professionals shall submit:

1. A letter of interest.
2. A statement of qualification utilizing GSA Standard Form 330 for the primary firm and all proposed consultants, information for similar relevant projects including the project description, project budget, scope of work, photographs, Owner's name and contact information, plus any other relevant information within the last 5 years. Form 330 is available at <https://www.gsa.gov/reference/forms>.
3. A completed Alabama Vendor Disclosure Statement. The form is available through the link at <https://www.alabamaag.gov/Documents/Files>.

Qualifications must be received no later than 4:00 PM (Central Daylight Time) on Wednesday June 15, 2022.

Submit five (5) copies of all required qualification information to:

Katie Williams, Project Architect
Department of Finance
Division of Construction Management

Physical Address:
RSA Plaza Building
770 Washington Avenue, Suite 470
Montgomery, AL 36104

Mailing Address:
Post Office Box 301150
Montgomery, Alabama 36130-1150

Questions and or information related to delivery of qualifications shall be directed to Katie Williams via email at Katie.Williams@realproperty.alabama.gov.

This request for qualifications is not an offer to contract but seeks the submission of qualifications from qualified, professional respondents that may form the basis for the negotiation of an agreement. The Awarding Authority/Owner reserves the right to reject any or all qualifications and to solicit additional qualifications, through the RFQ process, if that is determined to be in the best interests of the State of Alabama.