

**Renovation of Space for the School of Kinesiology's Doctor of Physical Therapy Program
Architect-of-Record Selection**

Pursuant to Alabama Act No. 2001-956, Auburn University seeks qualifications from qualified professionals to consult with the University facility program requirements, overall phasing plan, and the provision of basic architectural and engineering services for the following projects:

Renovation of Space for the School of Kinesiology's Doctor of Physical Therapy Program (AU Project Number: 22-028)

Qualifications: Applicant firms will be selected on the basis of their professional qualifications and successful experience with similar full-service engagements, and must clearly demonstrate considerable similar experience based upon the following criteria:

- Experience designing high quality health sciences academic, research, and clinical facilities.
- Experience designing renovations to existing spaces in a University setting.
- Applicants must demonstrate successful experience in delivering fully integrated, functional, and economic facilities that maintain an elevated quality of architectural characteristics.
- Applicants must provide documented success in delivering a technically-sound design, that was on-time and on-budget via Design-Bid-Build delivery method. Applicants shall elaborate on methodology for the select project's construction cost control management.
- Expertise working in a collaborative design environment with a professional consulting team and client working group.

This procurement will retain the **Architect-of-Record(s)** to provide complete Basic Services and appropriate Special Services to design these new and/or renovated facilities. Applicants should acknowledge that this procurement is based upon the following parameters:

- The project budget has not yet been developed.
- Owner-Architect Agreements forms published by the Alabama Department of Finance's Division of Construction Management (DCM), previously the Alabama Building Commission, will be utilized, and the Alabama state fee schedule will be utilized per DCM's Manual of Procedures.
- The successful firm(s) will be selected based upon documented qualifications of their proposed project team and demonstrated ability to work cooperatively with Auburn University, as determined during the interview.

Project Description:

Renovation of Space for the School of Kinesiology's Doctor of Physical Therapy Program (AU Project Number: 22-028)

The project will renovate existing space to support the implementation of the School of Kinesiology's new Doctor of Physical Therapy Program. The renovation will provide instructional space, research laboratory, offices, and other support spaces to enable the School of Kinesiology to commence the program in the Fall of 2024.

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Services from the **Architect-of-Record(s)** include:

- Review of existing site and environmental conditions.
- Creating an all-inclusive design team which will execute the design, bidding and construction administration for entire project.
- Obtain surveys (if applicable), geotechnical reports (if applicable), and manage the Fixtures, Furnishings, and Equipment package in its entirety.
- Preliminary program verification. Early program data to be provided at project inception.
- Basic Services design (A through E) as defined in the [AL Dept of Finance, Real Property Management – Division of Construction Management's Manual of Procedures.](#)

Compliance with [Auburn University Design & Construction Standards](#)

Minimum Code of Alabama Requirements (current Code of Alabama available <http://alisondb.legislature.state.al.us/alison/codeofalabama/1975/coatoc.htm>):

§41-16-72(8) and (9) of the Code of Alabama - Recognizing the composition of Alabama's citizenship, the Awarding Authority/Owner encourages submissions from design professionals that represent Alabama firms with diversity in their staffing and proposed project team, including but not limited to, associated design professionals and consultants.

§41-16-82 of the Code of Alabama requires a disclosure statement to be completed and filed with all qualifications, proposals, bids, contracts, or grant proposals submitted to the State of Alabama in excess of \$5,000.00.

§31-13-1, et seq. of the Code of Alabama (Alabama Immigration Law) imposes conditions on the award of state contracts. Firms must agree to fully comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act. Architects and engineers should review and adhere to these guidelines as appropriate to their project type.

§41-16-5 of the Code of Alabama imposes conditions on the award of state contracts. The firm must certify that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.

Interested firms may request the questionnaire from and shall return the completed questionnaire to:

- Vanessa Kleypas, Coordinator, vkh0003@auburn.edu
- Cc: Mary Melissa Taddeo, Design Project Manager, mmmy0001@auburn.edu

Questionnaires shall be returned via e-mail only to the addresses above and **received no later than 12:00 PM Central Time, Tuesday, July 12, 2022.**

Shortlisted firms will be notified via email by **Tuesday, July 19, 2022.**

Interviews will be held during the week of July 25, 2022. A separate package describing the interview process/agenda will be forwarded to the short-listed teams.

No other information such as firm marketing documents are requested.

END OF ADVERTISEMENT

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Questionnaire for Architect-of-Record Selection

Thank you for your interest in working with Auburn University. Please provide a Cover Letter and completed Questionnaire (sent via email only) by the required deadline. Submittals shall be a single PDF file of no more than 35 pages and 20 MB maximum. Submittals shall be either 8 1/2 x 11 or 11x17 format. File shall be named as follows: "AU Renovation for Doctor of Physical Therapy Program_firm name.pdf".

SECTION 1: Architectural Firm Information*

1. Firm name
2. Address
3. Phone
4. E-mail
5. Primary person to contact
6. Secondary person to contact
7. Name and Alabama Registration Number of Architect whose seal will appear on the documents
8. Year present firm was founded
9. List successor firms and years of operation
10. Is the location of the applicant a home office or branch office
11. How many total employees at the applicant location
12. How many registered professionals at this location
13. Form of business

SECTION 2: Similar Project Experience*

Provide the following information on no more than five (5) relevant projects completed by the applicant firm within the past ten (10) calendar years. Note which project team members on each relevant project are proposed for this project – see Section 3.

1. Project Name
 - a. Location
 - b. Client name and contact information
 - c. Registered Professional Design Team Members & Roles on Project
 - d. Construction Firm
 - e. Date of Completion
 - f. Total Construction Cost and Cost/SF
 - g. Total Number of Change Orders and % of Change Orders
 - h. Project Design and/or Construction Drawings/Images, as appropriate to illustrate the project
2. Provide a selective list of higher education, peer institution, academic facilities completed by the applicant firm in the last five (5) calendar years. Please include date of completion, location and client name

* Provide the following information

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SECTION 3: Proposed Project Team*

1. At a minimum, the following consultants shall be included within the team's qualifications (*additional consultants may be required at owner's request*):
 - a. Mechanical Engineer
 - b. Electrical/low voltage Engineer
 - c. Fire Protection Engineer
 - d. Interiors/ Environmental Graphics Consultant(s)
 - e. Commissioning Agent
2. Provide Project specific Organizational Chart explaining your proposed team members and their roles on this project.
3. Provide a brief resume for each team member indicated on the Organizational Chart including:
 - a. Name
 - b. Project-type experience
 - c. Which firm projects from Section 2 this team member was specifically involved with, and their role
4. Provide company data of the proposed team's current and forecasted (minimum 2-year) project workload. Data should include personnel quantities and positions allocated for this specific project.

SECTION 4: Project Team Process*

1. Team qualifications should detail how your combined experience and expertise in designing health sciences academic, research, and clinical facilities makes you the most qualified team for Auburn University.
2. Describe key programmatic elements of today and/or future health sciences university facilities that from your experience and expertise, are critical to help develop a successful program.
3. What is your team's strategy for estimating and managing the budget throughout the design process?
4. What specific expertise separates your firm from your competitors?

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