

REQUEST FOR QUALIFICATIONS

Archives and History Building Elevator Modernization

Pursuant to §41-16-72 of the Code of Alabama, 1975, as amended, the Alabama Building Renovation Finance Authority (ABRFA) requests submittals from qualified design professionals to provide design, engineering, and contract administration for services for the following project: **Archives and History Elevator Modernization**, located at 624 Washington Avenue, Montgomery, AL 36130. The contract shall be awarded to one firm and the services will be contracted per the Manual of Procedures for the Alabama Department of Finance, Real Property Management, Division of Construction Management.

Proposed Scope of Work: The scope of Work for professional design services shall include but not be limited to the four (4) multi-stop elevators in the building of various age, and associated work. Associated work to include but not be limited to a survey of each elevator, replacement/upgrade of controls, cab and interior, hoisting machinery, electronics and other components necessary to conform to current codes and safety standards, and cost estimates at each design phase. Accommodations for existing and future controlled access to be included in the scope. All doors and cabs to be brought up to code in the shaft provided. Building to be occupied during work and scheduling must accommodate. Estimated Construction Budget to be \$3,000,000. This is an ABRFA Funded Project. The term of the Agreement will be for two (2) years with an option to renew an additional two (2) years (or until the Project is sufficiently closed out).

Qualifications: The design Architectural/Engineering (A/E) team shall be licensed in the State of Alabama and shall have the following qualifications and experience:

- An experienced team with extensive prior knowledge of elevator replacement and/or repair of similar size and complexity and phasing of work.
- An experienced Elevator Consultant, licensed in the State of Alabama, to evaluate and report existing conditions, recommend a practical solution with estimates, coordinate with Design team, and prepare contract documents related to elevator as required, and provide periodic construction observations and final inspections of the work.
- Each Project Team member, including Consultants, to demonstrate knowledge, and extensive field experience in Elevator Modernization projects of equal or greater size and complexity in the last 5 years.
- Must have design professionals licensed and currently registered to practice in the State of Alabama.
- Previous experience working on State of Alabama Projects and familiarity with the Division of Construction Management's procedures.
- The design team's location and availability to visit and monitor the project site to manage project in a timely manner, maintain project schedule, and provide effective construction management.

Minimum Code of Alabama Requirements (current Code of Alabama available at <http://alisondb.legislature.state.al.us/alison/codeofalabama/1975/coatoc.htm>):

§41-16-72(8) and (9) of the Code of Alabama - Recognizing the composition of Alabama's citizenship, the Awarding Authority/Owner encourages submissions from design professionals that represent Alabama firms with diversity in their staffing and proposed project team, including but not limited to, associated design professionals and consultants.

§41-16-82 of the Code of Alabama requires a disclosure statement to be completed and filed with all qualifications, proposals, bids, contracts, or grant proposals submitted to the State of Alabama in excess of \$5,000.00. <https://www.alabamaag.gov/forms>

§31-13-1, et seq. of the Code of Alabama (Alabama Immigration Law) imposes conditions on the award of state contracts. Firms must agree to fully comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act. Architects and engineers should review and adhere to these guidelines as appropriate to their project type.

§41-16-5 of the Code of Alabama imposes conditions on the award of state contracts. The firm must certify that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade

Response: Interested firms shall submit the following:

1. A letter of interest.
2. A statement of qualification utilizing GSA Standard Form 330 for the primary firm and all proposed consultants, information for similar relevant projects including the project description, project budget, scope of work, photographs (before and after), Owner's name and contact information, plus any other relevant information. Form 330 is available at <https://www.gsa.gov/reference/forms>.
3. A signed and completed Alabama Vendor Disclosure Statement. The form is available at <https://www.alabamaag.gov/forms>.

Qualifications must be received no later than 4:00 PM (Central Standard Time) on August 18, 2022.

Submit three (3) Hardcopies and One (1) electronic PDF Copy (thumb drive) of all required qualifications information to:

Steve Murray, Director, Alabama Archives and History
C/O Katie Williams
Division of Construction Management
State of Alabama Department of Finance

Physical Address:
RSA Plaza
770 Washington Avenue, Suite 470
Montgomery, AL 36104

Mailing Address:
Post Office Box 301150
Montgomery, AL 36130-1150

For questions and additional information, contact Katie Williams via email at katie.williams@realproperty.alabama.gov.

This request for qualifications is not an offer to contract but seeks the submission of qualifications from qualified, professional respondents that may form the basis for the negotiation of an agreement. The Awarding Authority/Owner reserves the right to reject any or all qualifications and to solicit additional qualifications, through the RFQ process, if that is determined to be in the best interests of the State of Alabama.