ADVERTISEMENT FOR
REQUEST FOR QUALIFICATIONS (RFQ)

Pursuant to §41-16-72 of the Code of Alabama, 1975, as amended, the Department of Conservation and Natural Resources (DCNR) requests qualifications from qualified design professionals to provide mechanical and electrical engineering services for renovations and new structures at departmental facilities on an as-needed basis.

Proposed Scope of Work: The scope of work includes all necessary mechanical and electrical engineering design services for any in-house architectural projects and other facilities as needed. The project may include, but is not limited to, assisting with the renovation and additions of such departmental facilities as requested by the department.

The estimated construction budget for this agreement is two million dollars ($2,000,000.00). The types of funding are fully locally-funded, and/or federal grant.

The term of the agreement will be two (2) years with an option to renew for two (2) additional years, upon both parties’ agreement. The design services will be contracted under both fees and hourly rates in accordance with the Manual of Procedures of the State of Alabama Department of Finance, Real Property Management, Division of Construction Management (DCM).

Qualifications: The Applicants shall demonstrate experience with similar projects and demonstrate familiarity with DCM’s procedures and forms for design and construction projects. The Applicants and any consultants shall hold current professional licenses and be registered in the State of Alabama.


§41-16-72(8) and (9) of the Code of Alabama - Recognizing the composition of Alabama’s citizenship, the Awarding Authority/Owner encourages submissions from design professionals that represent Alabama firms with diversity in their staffing and proposed project team, including but not limited to, associated design professionals and consultants.

§41-16-82 of the Code of Alabama requires a disclosure statement to be completed and filed with all qualifications, proposals, bids, contracts, or grant proposals submitted to the State of Alabama in excess of $5,000.00.

§31-13-1, et seq. of the Code of Alabama (Alabama Immigration Law) imposes conditions on the award of state contracts. Firms must agree to fully comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act. Architects and engineers should review and adhere to these guidelines as appropriate to their project type.
§41-16-5 of the Code of Alabama imposes conditions on the award of state contracts. The firm must certify that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.

Response: Interested professionals shall submit:
1. A letter of interest.
2. A statement of qualification utilizing GSA Standard Form 330 for the primary firm and all proposed consultants, information for similar relevant projects including the project description, project budget, scope of work, photographs (before and after), Owner's name and contact information, plus any other relevant information. Form 330 is available at https://www.gsa.gov/reference/forms.

Qualifications must be received no later than 5:00pm (Central Time) on Friday, September 9, 2022.

Submit at least two hardcopies, and one electronic copy on a jump drive, of all required qualification information to:

Mr. Terry Boyd, PE, PLS, Chief of Engineering Section
Alabama Department of Conservation and Natural Resources
64 North Union Street, Room 483
Montgomery, Alabama 36104

For questions and additional information, contact Mr. Terry Boyd (334) 242-3836 or terry.Boyd@dcnr.alabama.gov.

This request for qualifications is not an offer to contract but seeks the submission of qualifications from qualified, professional respondents that may form the basis for the negotiation of an agreement. The Awarding Authority/Owner reserves the right to award an agreement to one or more selected entities, reject any or all qualifications and to solicit additional qualifications, through the RFQ process, if that is determined to be in the best interests of the State of Alabama. Selection is estimated to occur on or near Friday, September 30, 2022.