

REQUEST FOR QUALIFICATIONS

Alabama Department of Agriculture and Industries

Interior Renovations to the Richard Beard Building

Pursuant to §41-16-72 of the Code of Alabama, 1975, as amended, the Alabama Department of Agriculture and Industries (ADAI) requests qualifications from qualified design professionals to provide design, engineering, and contract administration for services for the following project: Interior Renovations to the Richard Beard Building, 1445 Federal Drive, Montgomery, AL 36107.

Proposed Scope of Work: The proposed scope of Work for professional design services shall include but not be limited to the following: Interior office renovations for portion(s) of the Building. The Architectural/Engineering (A/E) firm is to be knowledgeable of architecture in terms of design and detailing. The estimated construction budget for this Project is \$200,000.00. This is a state funded project.

The term of this Agreement shall be (2) years with an option to renew for two (2) additional years. Agreement shall be awarded to one firm; The design services will be contracted under both fees and hourly rates in accordance with the Manual of Procedures of the State of Alabama Department of Finance, Real Property Management, Division of Construction Management (DCM).

Qualifications: The A/E team shall have the following qualifications and experience:

- An experienced team, licensed in the State of Alabama, with extensive prior knowledge of renovations in existing office type buildings.
- Previous Project experience with similar work in the last 5 years.
- Applicants will be selected based on experience and competence of the firm and its principals; past performance record on other similar type projects as regards to quality of work, timely performance, diligence, ability to meet budgets, and other related items.
- Previous experience working on State of Alabama Projects and familiarity with the Division of Construction Management's procedures.
- The design team's location and availability to visit and monitor the general site.
- Have a licensed Professional Architect who is currently registered to practice in the State of Alabama.

Minimum Code of Alabama Requirements (current Code of Alabama available at <http://alisondb.legislature.state.al.us/alison/codeofalabama/1975/coatoc.htm>):

§41-16-72(8) and (9) of the Code of Alabama - Recognizing the composition of Alabama's citizenship, the Awarding Authority/Owner encourages submissions from design professionals that represent Alabama firms with diversity in their staffing and proposed project team, including but not limited to, associated design professionals and consultants.

§41-16-82 of the Code of Alabama requires a disclosure statement to be completed and filed with all qualifications, proposals, bids, contracts, or grant proposals submitted to the State of Alabama in excess of \$5,000.00.

§31-13-1, et seq. of the Code of Alabama (Alabama Immigration Law) imposes conditions on the award of state contracts. Firms must agree to fully comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act. Architects and engineers should review and adhere to these guidelines as appropriate to their project type.

§41-16-5 of the Code of Alabama imposes conditions on the award of state contracts. The firm must certify that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.

Response: Interested professionals shall submit:

1. A letter of interest.
2. A statement of qualification utilizing GSA Standard Form 330 for the primary firm and all proposed consultants, information for similar relevant projects including the project description, project budget, scope of work, photographs, Owner's name and contact information, plus any other relevant information within the last 5 years. Form 330 is available at <https://www.gsa.gov/reference/forms>.
3. A completed Alabama Vendor Disclosure Statement. The form is available through the link at <https://www.alabamaag.gov/Forms>.

Qualifications must be received no later than 4:00 PM (Central Daylight Time) on Wednesday, September 21, 2022.

Submit 3 hardcopies, and an electronic copy on a jump drive, of all required qualification information to:

Rick Pate, Commissioner
C/O Katie Williams, Project Architect
Department of Finance
Division of Construction Management

Physical Address:
RSA Plaza Building
770 Washington Avenue, Suite 470
Montgomery, AL 36104

Mailing Address:
Post Office Box 301150
Montgomery, Alabama 36130-1150

Questions and or information related to delivery of qualifications shall be directed to Katie Williams via email at Katie.Williams@realproperty.alabama.gov.

This request for qualifications is not an offer to contract but seeks the submission of qualifications from qualified, professional respondents that may form the basis for the negotiation of an agreement. The Awarding Authority/Owner reserves the right to reject any or all qualifications and to solicit additional qualifications, through the RFQ process, if that is determined to be in the best interests of the State of Alabama.