

DCM RFQ #: 2026-019

Date Posted: 09/11/2026



AUBURN UNIVERSITY

Planning, Design, & Construction



AU Project Number 26-436

REQUEST FOR QUALIFICATIONS

MARY MARTIN HALL - COMPREHENSIVE RENOVATION

Completed in 1910 as a Carnegie Library, Mary E. Martin Hall was named for Auburn's librarian from 1918 to 1949. It was the first building on campus constructed for primary use as a library. In 1963 it was converted to administrative use and now house a variety of administrative and Student Services.

QUALIFICATIONS

Applicant firms must clearly demonstrate experience in the following areas:

- Historic restoration and adaptive reuse of significant institutional or campus buildings, particularly facilities with substantial architectural, cultural, or historical value. Experience should demonstrate successful integration of modern program needs within historic structures.
- Experience restoring architecturally significant historic features, including masonry, terra cotta, limestone, historic windows, ornamental detailing, woodwork, and notable interior spaces. Experience with Secretary of the Interior Standards or similar preservation frameworks is preferred.
- Design of student-facing higher education facilities that support engagement, gathering, events, orientation, collaboration, and institutional outreach. Applicants should demonstrate an understanding of how facilities contribute to campus identity and sense of place.
- Creation of meaningful visitor and campus experiences through architecture, exhibits, environmental graphics, storytelling, and interpretation of institutional history and traditions.
- Comprehensive renovation of aging facilities requiring building envelope rehabilitation, accessibility improvements, hazardous material remediation, and modernization of building systems.
- Coordination of multidisciplinary consultant teams, including preservation specialists, building envelope consultants, accessibility consultants, experiential/exhibition designers, and engineering disciplines.
- Delivery of complex Design-Bid-Build projects on active university campuses while maintaining project budget, schedule, and operational continuity.

ABOUT OUR PROJECT

MARY MARTIN HALL - COMPREHENSIVE RENOVATION

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Mary Martin Hall is one of Auburn University's most historically significant buildings. Constructed in 1910 as the Alabama Polytechnic Institute's Carnegie Library, the building has served multiple generations of Auburn students and remains an important architectural and cultural landmark on campus. Auburn University seeks a design team to lead the comprehensive restoration, renovation, and adaptive reuse of the facility while preserving the building's historic character and strengthening its role within the campus experience. Building upon prior planning and feasibility studies, the project will evaluate opportunities to restore significant architectural features, modernize building systems, improve accessibility, rehabilitate the building envelope, and create best-in-class student-facing and campus-focused spaces that celebrate Auburn's traditions, history, and identity. Particular emphasis will be placed on restoring historically significant spaces and creating an engaging environment that supports student interaction, university outreach, events, and institutional storytelling.

Services from the **Architect-of-Record(s)** include:

- Review of existing building and site conditions
- Lead a design team that will execute programming, design, bidding, and construction administration for the entire project
- Basic Services (A through E) as defined in the AL Dept of Finance, Real Property Management - Division of Construction Management's Manual of Procedures.
- Comply with Auburn University Design & Construction Standards
- Interface and coordinate with the Owner's staff and consultants

CONTACT US

Interested firms should provide a letter of interest to interview for this project to:

Brad Prater, Design & Construction Project Manager at bap0036@auburn.edu

Haiden Sterritt, Coordinator, Planning, Design, & Construction at haiden@auburn.edu

Letters of interest shall be delivered via e-mail only to the addresses above and received no later than **3:00 PM Central Time, on or before September 25, 2026.**

Shortlisted firms will be notified on September 28, 2026.

Interviews will be held during the week of October 7, 2026 via Microsoft Teams.

The short-listed teams will receive a separate package describing the interview process/agenda.



Compliance with Auburn University Design & Construction Standards Minimum Code of Alabama Requirements (current Code of Alabama available <http://alisondb.legislature.state.al.us/alison/codeofalabama/1975/coatoc.htm>):

§41-4-133 of the Code of Alabama, 1975, as amended, Auburn University requests qualifications from qualified design professionals to provide architectural and engineering services for the renovation of the Solon Dixon Dormitory Replacement (AU Project Number 23-168) in Auburn, Alabama.

§41-16-82 of the Code of Alabama requires a disclosure statement to be completed and filed with all qualifications, proposals, bids, contracts, or grant proposals submitted to the State of Alabama in excess of \$5,000.00.

§31-13-1, et seq. of the Code of Alabama (Alabama Immigration Law) imposes conditions on the award of state contracts. Firms must agree to fully comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act. Architects and engineers should review and adhere to these guidelines as appropriate to their project type.

§41-16-5 of the Code of Alabama imposes conditions on the award of state contracts. The firm must certify that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.



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QUESTIONNAIRE FOR ARCHITECT SELECTION

Thank you for your interest in Auburn University Project 26-436 Mary Martin Hall - Comprehensive Renovation. Please provide a Cover Letter and completed Questionnaire Submittal (sent via email only) by the required deadline. Submittals shall be a single PDF file of no more than 35 pages and 20 MB maximum. Submittals should be either 8 1/2 x 11 or 11x17 format. File should be named as follows: "26-436 MaryMartinHallComprehensiveRenovation_firm name.pdf".

SECTION 1

PRIMARY DESIGN FIRM QUALIFICATIONS

Provide the following information:

1. Firm Name
2. Address
3. Phone
4. E-mail
5. Primary Person to contact
6. Secondary Person to contact
7. Name and Alabama Registration Number of Architect whose seal will appear on the documents
8. Year Present Firm was Founded
9. List successor firms and years of operation
10. Is the location of the applicant a home office or branch office
11. How many total employees at the applicant location
12. How many registered professionals at this location
13. Form of Business

SECTION 2

SIMILAR PROJECT EXPERIENCE

Provide the following information on no more than five (5) relevant projects completed by the applicant firm within the past ten (10) calendar years. Note which project team members on each relevant project are proposed for this project – see section 3.

1. Project Name
 - a. Location
 - b. Client name and contact information
 - c. Registered Professional Design Team Members & Roles on Project
 - d. Construction Firm



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SECTION 2 CONTINUED

- e. Date of Completion
 - f. Total Construction Cost and Cost/SF
 - g. Total Number of Change Orders and % of Change Orders
 - h. Project Design and/or Construction Drawings/Images, as appropriate to illustrate the project
2. Provide a selective list of higher education, peer institution, related facilities completed by the applicant firm in the last five (5) calendar years. Please include date of completion, location and client name

SECTION 3

PROPOSED PROJECT TEAM

1. At a minimum, the following consultants shall be included within the team's qualifications (additional consultants may be required at owner's request). Provide the following information:
- a. Civil Engineer
 - b. Structural Engineer
 - c. Mechanical/Plumbing Engineer
 - d. Electrical/Low Voltage Engineer
 - e. Fire Protection Engineer
 - f. Landscape Architect
 - g. Building Envelope Consultant
 - h. Interiors/Environmental Graphics Consultant(s)
 - i. Estimating Consultant
 - j. Code Analysis Consultant
2. Provide Project specific Organizational Chart explaining your proposed team members and their roles on this project.
3. Provide a brief resume for each team member indicated on the Organizational Chart including:
- a. Name
 - b. Project-type experience
 - c. Which firm projects from Section 2 this team member was specifically involved with and their role
4. Provide company data of the proposed team's current and forecasted (minimum 2-year) project workload. Data should include personnel quantities and positions allocated for this specific project.



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SECTION 4

PROJECT TEAM PROCESS

1. Describe your team's approach to restoring significant historic buildings while balancing preservation goals, code requirements, accessibility, and contemporary building performance
2. Describe how your team has repurposed academic facilities for modern student-facing uses while respecting historically significant spaces and architectural features
3. Describe how your team creates memorable campus environments that communicate institutional heritage, traditions, and identity through architecture, interiors, exhibits, and public spaces
4. Describe your experience restoring significant architectural elements, historic interiors, masonry, windows, ornamental detailing, and other features
5. Describe your process for evaluating aging facilities, unknown conditions, building envelope deficiencies, hazardous materials, deferred maintenance, and infrastructure modernization requirements
6. Describe how your team builds consensus among university leadership, facilities personnel, and other stakeholder groups throughout planning and design
7. Describe your approach to managing scope, budget, schedule, phasing, and construction impacts throughout a complex campus renovation project
8. Describe the unique experience, expertise, and qualifications that make your team particularly suited to lead the restoration and adaptive reuse of a historic Auburn University facility

CONTACT US

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END OF QUESTIONNAIRE