

**REQUEST FOR QUALIFICATIONS
FOR ARCHITECTURAL/ENGINEERING SERVICES
AT ALABAMA HISTORICAL COMMISSION PROPERTIES**

Pursuant to §41-16-72 of the Code of Alabama, 1975, as amended, the Alabama Historical Commission (AHC) requests qualifications from qualified design professionals to provide full architectural/engineering services for various projects at Alabama Historical Commission-owned properties across the state of Alabama under an open-end agreement.

Proposed Scope of Work: The scope of work includes full architectural and/or engineering services for various projects at AHC-owned properties throughout the state of Alabama. The projects will vary in size, complexity, and duration. The work may include, but is not limited to, roof replacements, exterior and interior building restoration, and exterior and interior painting projects. The term of the agreement will be for two (2) years with an option to renew for two (2) additional years.

Background: The Alabama Historical Commission (AHC) was created on August 19, 1966 when Governor George Wallace signed Act Number 168 of the Special Session. The Commission is the agency designated to carry out the state's responsibilities under the National Historic Preservation Act of 1966 as amended and operates under the provisions of the [Code of Alabama 1975](#). The AHC works to accomplish its mission through two fields of endeavor: Preservation and promotion of state-owned historic sites as public attractions; and, statewide programs to assist people, groups, towns and cities with local preservation activities.

Qualifications: The Applicants shall demonstrate experience with preservation, rehabilitation, restoration, and reconstruction of historic buildings in accordance with the Secretary of the Interior's Standards for Treatment of Historic Properties; experience with full project management from project inception through completion of construction; and knowledge of and experience with the Alabama Division of Construction Management (DCM's) procedures and forms for design and construction projects. All DCM procedures, as well as any other applicable requirements from funding sources shall be utilized on this project. The Applicants and consultants shall hold current professional licenses and be registered in the State of Alabama. Applicants will be selected on the basis of experience and qualifications of the firm and consultants; capability and ability to perform the work in a timely manner; experience and range of services provided by proposed team; professional experience with projects of similar complexity and scope; and the capability and ability to perform the work in a timely manner. Points will be assigned for the above qualifications.

Minority Business Enterprise and Woman Business Enterprise Firms participation and collaboration are encouraged.

Minimum Code of Alabama Requirements (current Code of Alabama available at

<http://alisondb.legislature.state.al.us/alison/codeofalabama/1975/coatoc.htm>):

§41-16-72(8) and (9) of the Code of Alabama - Recognizing the composition of Alabama's citizenship, the Awarding Authority/Owner encourages submissions from design professionals that represent Alabama firms with diversity in their staffing and proposed project team, including but not limited to, associated design professionals and consultants.

§41-16-82 of the Code of Alabama requires a disclosure statement to be completed and filed with all qualifications, proposals, bids, contracts, or grant proposals submitted to the State of Alabama in excess of \$5,000.00.

§31-13-1, et seq. of the Code of Alabama (Alabama Immigration Law) imposes conditions on the award of state contracts. Firms must agree to fully comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act. Architects and engineers should review and adhere to these guidelines as appropriate to their project type.

§41-16-5 of the Code of Alabama imposes conditions on the award of state contracts. The firm must certify that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.

Response: Interested professionals shall submit:

1. A letter of interest.
2. A statement of qualification utilizing GSA Standard Form 330 for the primary firm and all proposed consultants, information for similar relevant projects including the project description, project budget, scope of work, photographs (before and after), Owner's name and contact information, plus any other relevant information. Form 330 is available at <https://www.gsa.gov/reference/forms>.
3. A completed Alabama Vendor Disclosure Statement. The form is available at <https://www.alabamaag.gov/forms>.

Proposals are due no later than 4:00 p.m. on Wednesday, November 30, 2022.

Supply three (3) hard copies and one (1) digital copy (on flash drive) of all required proposal information to:

Randy Farmer, Construction Project Manager
Alabama Historical Commission
468 South Perry Street
Montgomery, AL 36130-0900 (U. S. Post Office) 36104 (Overnight Delivery)

For questions and additional information, contact Eleanor Cunningham, Historic Sites Division Director, 334-230-2668, eleanor.cunningham@ahc.alabama.gov or Randy Farmer, 334-230-2697, randy.farmer@ahc.alabama.gov .

This request for qualifications is not an offer to contract but seeks the submission of qualifications from qualified, professional respondents that may form the basis for the negotiation of an agreement. The Awarding Authority/Owner reserves the right to reject any or all qualifications and to solicit additional qualifications, through the RFQ process, if that is determined to be in the best interests of the State of Alabama.