

DCM Use OnlyDCM RFQ#: 2025-023Date Posted: 11/17/2025

ALABAMA LAW ENFORCEMENT AGENCY ADVERTISEMENT FOR REQUEST FOR QUALIFICATIONS (RFQ)

Pursuant to §41-4-133 of the Code of Alabama, 1975, as amended, the ALABAMA LAW ENFORCEMENT AGENCY requests qualifications from qualified design professionals to provide architectural and engineering services in support of the Agency's new constructions and renovations, to include repair/remodeling projects, paving/resurfacing and hvac system replacement. In addition to procuring the above-mentioned services, the overall purpose of this RFQ is to establish an open-ended agreement with an architectural firm for professional services on an as-needed basis by the Agency. The Agency frequently requires professional architectural and/or engineering services for reports, cost estimates, designs, bid documents, and construction administration. The territory would cover the entire state since the Agency has locations all across the state of Alabama.

Proposed Scope of Work: The scope of work includes full architectural services and all of the major disciplines of Civil Engineering, Structural Engineering, and MEP Engineering fields. The project may include, but is not limited to, new construction, roof replacements, renovation, construction repair, hvac system replacement, generator replacement, ADA compliance, parking lot resurfacing, and window and door replacements of a facility. The projects will vary in size, complexity, and duration.

The estimated construction budget for this project is up to \$10,000,000 dollars to cover any and all prospective projects that may be instituted during the course of this open-ended agreement. The types of funding are Fully Locally-Funded State Agency and/or Federal Grant.

The term of the agreement will be an Open-Ended Agreement for two (2) years and with an option to renew for (2) additional years. The design services will be contracted under both fees and hourly rates in accordance with the Manual of Procedures of the State of Alabama Department of Finance, Real Property Management, Division of Construction Management (DCM).

Qualifications: The Applicants shall demonstrate experience with similar projects and demonstrate familiarity with DCM's procedures and forms for design and construction projects. The Applicants and any consultants shall hold current professional licenses and be registered in the State of Alabama.

Minimum Code of Alabama Requirements (current Code of Alabama available at <https://alison.legislature.state.al.us/code-of-alabama>):

§41-16-82 of the Code of Alabama, 1975, as amended requires a disclosure statement to be completed and filed with all qualifications, proposals, bids, contracts, or grant proposals submitted to the State of Alabama in excess of \$5,000.00.

§31-13-1, et seq. of the Code of Alabama, 1975, as amended (Alabama Immigration Law) imposes conditions on the award of state contracts. Firms must agree to fully comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act. Architects and engineers should review and adhere to these guidelines as appropriate to their project type.

§41-16-5 of the Code of Alabama, 1975, as amended imposes conditions on the award of state contracts. The firm must certify that it is not currently engaged in, and will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.

§41-16-163 of the Code of Alabama, 1975, as amended requires the contracting parties affirm, for the duration of the agreement, that they are not currently engaged in, and will not engage in, economic boycotts.

Response: Interested professionals shall submit:

1. A letter of interest.
2. A statement of qualification utilizing GSA Standard Form 330 for the primary firm and all proposed consultants, information for similar relevant projects including the project description, project budget, scope of work, photographs (before and after), Owner's name and contact information, plus any other relevant information. Form 330 is available at <https://www.gsa.gov/forms>.
3. A completed Alabama Vendor Disclosure Statement. The form is available at <https://www.alabamaag.gov/forms-and-links/>.

Qualifications Submittal Evaluation Criteria: Selection by ALEA shall be based on factors which may include, among others, the following:

- a. Experience and competence of the firm and its principals.
- b. Specialized expertise, capabilities, and technical competence including familiarity with conditions, codes, and other ordinances where such knowledge is essential to the proper performance of the contract.
- c. Record of past performance, quality of work, ability to meet schedules, cost control, and contract administration.
- d. Proposed project management techniques.
- e. The team's location and ability to visit and monitor the sites for the duration of the project.

Qualifications must be received no later than 5:00 p.m. (Central Standard Time) on December 19, 2025.

Submit six (6) hardcopies and electronic/jump drive copies (10MB max)) of all required qualification information to:

Contact: Phillip Upshaw, General Services Director, 334-676-6261
Email: phillip.upshaw@alea.gov
Agency: Alabama Law Enforcement Agency
Address: Alabama Law Enforcement Agency
General Services
Attention: Phillip Upshaw
301 South Ripley Street
P.O. Box 1511
Montgomery, AL 36102-1511

For questions and additional information, contact (Phillip Upshaw, 334-676-6261, phillip.upshaw@alea.gov which may be the same or different than the submittal contact).

This request for qualifications is not an offer to contract but seeks the submission of qualifications from qualified, professional respondents that may form the basis for the negotiation of an agreement. The Owner reserves the right to reject any or all qualifications and to solicit additional qualifications, through the RFQ process, if that is determined to be in the best interests of the State of Alabama.